

**Bolinas Community Public Utility District**  
**A Regular Meeting Of The Board Of Directors**  
**April 18, 2018 270 Elm Road, Bolinas**

**1. Call to Order.**

7:31 p.m.

**2. Roll.**

Directors Amoroso, Comstock, Godino, Siedman and Smith present; director Siedman presiding.

**3. Manager's Report.**

-- *Update on the Terrace Avenue Bluff Stabilization Project.*

Staff reported that a second meeting will be held tomorrow at the suggestion of Supervisor Rodoni with County staff, specifically Tom Lai and Jack Leibster (Planning) and Ernest Klock (Department of Public Works), to assess the feasibility of the project from a permitting and construction perspective in light of pending changes to the Coastal Commission permitting process for shoreline protective structures.

-- *Update on the East Tank Rehabilitation Project: 100% Design Submittal from Stetson Engineering; Authorize BCPUD Staff to Notice the Project for Bids.*

This update was deferred to the next regular meeting of the Board in May 2018.

-- *Update on the Wastewater Pump Station Upgrade and Pond Recirculation Project.*

Staff presented electrical drawings for the irrigation pump station control panel received from the district engineer's electrical subcontractor, along with a site plan. Staff has been busy this week exposing existing pipeline and planning for the layout of the replacement pump station and recirculation pump. The district engineers are waiting for a proposal from the identified pump manufacturer for the replacement pump station, including a 11'-6" x 14' enclosure, the two self-priming irrigation pumps, the interconnecting piping, instrumentation and the control panel, as well as a recirculation pump. The piping for the recirculation flow has been laid out from the pump to Pond 1a and 1b; distribution piping has been laid out around the ponds with emitters.

-- *Update on the Fire Fuel Reduction Project in the Eucalyptus Grove above the Resource Recovery Center: Bids due on May 9, 2018.*

This project is out to bid and interested contractors are requested to bid on a "cost per acre" basis for the hazardous fuel reduction work in the Project Area (which is 10 acres in size). The project must be performed by hand, using chainsaws and chipping (no ground-disturbing equipment), between August 15, 2018 and October 1, 2018, due to environmental constraints. The available grant amount of \$150,000 from CalFIRE is stated in the bid documents. There will be a mandatory site visit on May 1, 2018 and bids are due May 9, 2018.

-- *Update on BCPUD/BFPD Survey of Obstructions and Encroachments in the Public Rights-of-Way on the Bolinas Mesa.*

Staff said that per the Board's direction to address any new encroachments in the public right-of-way pending BCPUD/BFPD assessment of the Bolinas Mesa-wide survey of obstructions and encroachments, staff issued a letter to a property owner concerning trees newly planted in the public right-of-way at Yucca and Zebra roads. The property owners responded and said they would like to propose an agreement whereby they assume responsibility for the trees in exchange for permission from the district to leave them in the public right-of-way. Staff advised the property owner that the Board will need to make a decision on any such proposal and the property owner therefore intends to submit a proposal for the Board's consideration at the May meeting. Director Comstock said he went to view the trees, most of which still have tags on them; he noted that similar trees planted a few years ago on a nearby property already are quite big, at least 20-feet tall.

The Board reviewed the most recent water consumption data for the downtown area for the January/February/March 2018 quarter. Staff noted that consumption continues to rise (this is the seventh month in a row of increased consumption), which is not a good trend given the below-average amount of rainfall this year. As of the end of March, the district had received only 19.3 inches of rain as compared to 45.2 inches at the same time last year. As a result of the early April rain event, the district has now received about 27 inches of rain; the annual average rainfall in Bolinas is 32 inches. Staff will undertake a water conservation "public relations" campaign this summer.

Staff directed the Board's attention to the one-year "wrap up" report on the new coagulation treatment process that was submitted last month to the State Water Resources Control Board ("SWRCB"). Also, the most recent chlorine disinfection byproduct sample test results for TTHMs and HAA5s results are in the Board binders, all of which are well below the maximum contaminant levels allowed by state law. The Board reviewed a draft of the Spring "Pipeline" newsletter. After a brief discussion, director Godino suggested adding a sentence in the description of the fire fuel reduction project to make clear that the district consulted with an environmental consultant to determine the permissible scope of the project; staff agreed to do so.

Staff reported that the "Working Group" formed to address some of the issues posed by increased tourism to West Marin met at the Civic Center with Senator Mike McGuire and Supervisor Rodoni on March 26, 2018. Unfortunately, due to a shake-up of personnel at Caltrans, that agency did not send an authorized representative to the meeting. Senator McGuire committed to following up personally with Caltrans on each of the issues raised for that agency's consideration and input. At this juncture, it appears that a second "Town Hall" will be planned for May or June on a Thursday evening at which the Working Group will report back to the West Marin communities on the topics evaluated (Traffic, Sharing the Roads, Parking, and Garbage). One highlight is that the California Highway Patrol ("CHP"), National Park Service ("NPS"), Sheriff's Office ("SO") and Supervisor Rodoni's office will meet to consider a pilot project whereby NPS rangers would provide traffic control at the critical stop sign locations on busy weekends in an effort to alleviate some of the huge back-ups that can occur on the roads near the park entrance. The new Watch Commander for West Marin (James Hickey) has committed to increased parking enforcement (via ticketing and towing) in downtown Bolinas. Caltrans has been asked to limit bus length to 30 feet or less, as longer buses cannot safely navigate the curves on Highway 1; the County has enacted such a limit on its road to Muir Beach for precisely this reason. The NPS reported that parking will be reduced at Drakes Beach from 430 to 350 spaces as a result of a restoration project underway there.

Supervisor Rodoni informed BCPUD staff that the County will hold an internal meeting at the end of April to discuss the parking problems in downtown Bolinas and evaluate the recommendations of the BCPUD's Vehicle Habitation Committee.

On the wastewater side of operations, staff reported that flows into the collection system had been very low, but there was a significant amount of infiltration and inflow during the rain event that occurred from April 5 -7<sup>th</sup>, when the district received 7 inches of rain in about 24 hours.

The Board reviewed correspondence sent and received since the last regular meeting, including a letter from the new garbage hauler, Recology, concerning the state of recycling in the U.S. as a result of China's "National Sword Policy". This policy reduces the allowable recycling "contamination" allowance to 0.5%, which is virtually impossible to achieve due to food and liquid remaining in containers, and also the phenomenon of "aspirational recycling", whereby people include non-recyclable materials in their recycling bins under the mistaken impression that certain items are recyclable when, in fact, they are not. The National Sword Policy evidently was inspired by a documentary film titled "Plastic China" which exposed terrible working conditions for the largely poor, rural workforce in China employed to manually "sort" recyclable materials sent to China from the U.S. to eliminate contamination. After this documentary, the stringent new contamination standard was enacted and the market in China for U.S. recyclables has crashed. It appears that some U.S. haulers have stopped their recycling programs, at least during this period of tumult, because they cannot meet the 0.5% contamination standard. Recology's letter said the company will "do its best to sort and market recyclables, however, the situation is dynamic and unprecedented in its scale." Director Godino said that district should undertake an outreach effort to educate Bolinas customers about this problem and the urgent need to better sort/clean recyclable materials before placing them in the recycle bins.

Finally, staff reported on a meeting earlier in the day with the Association of California Water Agencies ("ACWA") Executive Director, Tim Quinn and Regional Affairs Representative Brian Sanders. As a result of the meeting, ACWA offered to help BCPUD and other coastal member agencies as needed at the state legislative level with Coastal Act issues. Staff will follow-up with districts in the ACWA Region 1 and Brian Sanders will reach out to ACWA Region 5 districts to explore areas of mutual interest and collaboration.

#### **4. Community Expression.**

None.

#### **5. Request for Financial Relief from Quarterly Water Bill pursuant to BCPUD Resolution 553 – 445 Locust Road (C. Pruitt).**

Director Siedman recused himself from consideration of this agenda item.

Director Amoroso asked if any Board members have comments on the request. Director Comstock said the matter appears to pertain to an overdue bill from 2012. He asked if the district continuously

asked for payment and staff confirmed that it has. Director Comstock said at this point, the bill is “stale” and staff agreed a water service termination should have been issued long ago, which is the district’s usual procedure when bills are unpaid. Staff noted the overdue bill was flagged repeatedly for this customer, and specifically so as recently as last year when the Board granted financial relief to this customer for an unrelated water leak in an underground pipe on the property. Discussion ensued about the outstanding balance, \$88 of which are for multiple unpaid bills and \$377 of which is for a single quarter in 2012. Director Smith suggested the district send a letter laying out the facts of past water usage and accrued bills per the customer’s assertion that she has asked for information which has not been provided.

**6. Request for Financial Relief from Quarterly Water Bill pursuant to BCPUD Resolution 553 – 377 Ocean Parkway (C. Wilmans).**

Director Siedman noted that Carly Wilmans explained in an email to the Board that she experienced a toilet leak at her home during a time when it was unoccupied. Director Smith said this was a huge water loss -- nearly 200,000 gallons. As such, he said, if the cause was a toilet leak then the property must not have been checked for several months. In general, the Board has not granted relief from high bills due to water leaks when customers are not reasonably diligent in maintaining and/or checking on their properties; here, if someone was at the house or someone was checking on it regularly, this leak would have been caught due to the sound of a running toilet. In this case, director Smith said to be consistent with other, similar cases, the best the Board can do is grant relief for the portion of the bill attributable to 25% of the water loss.

Carly said that she does have someone checking on the house once a week, but she was not alerted to any problem; she said she personally noticed the toilet running as soon as she walked into the house. Director Smith asked if this person actually went into the house, or simply checked around the outside. Carly said the person presumably goes inside and checks on the house; that said, she understands she ultimately is responsible as the property owner. After further discussion, director Comstock said the Board understands that she was not trying to waste water and is sympathetic, but in cases of such a large water loss the Board essentially has to ask: who should pay for the cost to the district of running the treatment plant for days to provide this much water, all of the district’s customers (which effectively is the case when financial relief is granted), or the affected customer?

L. Comstock/D. Smith all in favor to reduce the outstanding water bill by 25% of the water loss attributable to the leak, based on the historical average water use at this property during the same quarter over the last three years.

Director Smith said he would like to make a general comment. The Board is seeing more and more part-time residents with water losses at their properties when no one is there. He suggested staff send a letter to all customers with non-Bolinas zip codes for their mailing address to recommend they have someone regularly checking on their property to help prevent against such large water losses and he agreed to write up a first draft of such a letter as he has given the topic a fair amount of thought.

**7. Request for Financial Relief from Quarterly Water Bill pursuant to BCPUD Resolution 553 – 550 Overlook Road (A. Gade).**

Director Siedman said that per Ms. Gade’s letter to the Board, this water loss is a complete mystery. Anna Gade agreed. She hired someone to evaluate all of the interior and exterior plumbing, as well as the water service line. There was no leak and she knows that no one left the water hoses on in the garden. She said there was no standing water at the property at all; she has no irrigation system, all of her watering is done by hand. When Ian checked the meter, the dial apparently “jumped” .

Director Smith said the cause of the water loss appears to be unknown and Anna did everything she could to locate and repair any leak; he recommended relief for the amount of the bill attributable to the leak. Director Comstock urged her to keep an eye on things as the “jumpy” meter sounds odd. Director Smith said it sounds like the meter is sticking, but it should be smoothly moving; he recommended the staff check it and also provide a lighter meter lid. Director Godino thanked Anna for all of the work she put into investigating the source of the problem.

D. Smith/L. Comstock all in favor to forgive the amount of the bill attributable to the water loss, based on the historical average water use at this property during the same quarter over the last three years.

**8. Request for Clarification from the Bolinas-Stinson Union School District Concerning its Service Connections to the BCPUD’s Water System.**

Director Amoroso recused himself from consideration of this agenda item.

Director Smith says he has never been clear on the BCPUD’s historic decision concerning the school’s water meters; specifically, that the meters cannot be transferred off of the school property

because of the existing water use there. There are two water meters attached to what is now the campus of the Bolinas-Stinson Union School District on Olema-Bolinas Road: one meter historically served the school when it was a smaller campus (where the school library is now) and the other meter historically served the “Bourne house” that was located on what was then a separate parcel (where the administrative building is now). The Bourne property was eventually consolidated into the school campus. The school paid for two water service connections for many years; at some point, it consolidated its plumbing and served the entire campus through one water meter. The school then suspended the second meter, which the district allowed, subject to the accrual of charges in the event the meter is taken out of suspension.

Director Smith said that if the school had sold the meter along with the house when it consolidated the Bourne property into the campus (and the water meter was then transferred off the property), it would still be eligible to add permissible land uses at the property (such as teacher housing) subject to the expanded water use permit process. He said he doesn’t understand why the school’s second meter cannot be separated from the school property and sold/transferred given that the previous usage of that meter to serve a full-time private residence has been discontinued. Director Siedman said he agrees with director Smith’s reasoning, and noted that the school installed an irrigation well years ago to irrigate its playfields, which reduced considerably the school’s use of district water. Director Smith says he thinks there is a clear distinction between a situation where two uses are still on-going (such as director Amoroso’s house and hotel, which is a similar situation) vs. this situation where one former use is virtually extinguished.

Director Comstock said he understands the logic of why the restriction was put in in the first place for the school. He referenced the Board’s decision with regard to 22 Brighton some years ago whereby the Board decided the owner of 22 Brighton, with four water meters serving different uses, could transfer a meter off the property only if *all* plumbing and water use associated with that meter was eliminated from the building. He said the Board cannot facilitate an “end run” around the moratorium. In the school’s case, is there something unique for the Board to consider? It seems like it was “two uses, two properties” and the two properties consolidated, but the two uses continue. He said he appreciates the use of an irrigation well to reduce use of BCPUD’s treated water, but he would need a more in-depth explanation of why he should view the school differently from other customers in similar situations.

Director Siedman commented that at the time the school entered into the Joint Powers Agreement with BCPUD to create Mesa Park in the mid-1980’s, the “consideration” that each party gave was as follows: BCPUD provided the 12 acres of land on Mesa Road and BSUSD donated its water meter. The concept was that the water meter would supply bathrooms and drinking fountains at Mesa Park for the recreational benefit of the community. However, the BCPUD Board of Directors later refused to approve the transfer the school’s water meter to Mesa Park per the reasoning previously discussed concerning the water moratorium.

After further discussion, the Board members agreed to review the historical file and legal opinion relating to this property and continue this agenda item to the May meeting.

**9. BCPUD Comments on California Public Utilities Commission (“CPUC”) Draft Resolution T-17608: Approval of Funding for the Grant Application of Inyo Networks, Inc. (U-7159-C) from the California Advanced Services Fund (“CASF”) up to the amount of \$1,868,881 for the Bolinas Gigabit Network Project.**

Director Smith commented that this is great news and noted that the CPUC staff’s draft resolution was very well-written and impressively detailed. Director Comstock agreed and said it was not a “slam dunk” by any means that the Bolinas project would be funded. He noted that Peter Pratt is present in the audience and that he has advised the BCPUD to submit additional comments in advance of the May 10<sup>th</sup> hearing at the CPUC to consider the draft resolution.

Peter thanked the Board for everything it has done since January 2017 to create an internet access subcommittee, send in support letters, attend CPUC workshops, and so forth to advocate on behalf of a grant award for broadband internet service in Bolinas. He said it really helped push the Inyo Networks grant application over the finish line and helped secure this recommendation for funding by CPUC staff. Director Smith said the draft resolution shows the level of diligence undertaken by CPUC staff to evaluate the merits of Inyo Networks’ application and Horizon Cable’s challenge.

Peter said that Leighton Hills from Muir Beach LAN, who previously appeared before the Board, has commitments from investors to fund most of the remaining 40% needed to pay for the installation of the Bolinas Gigabit Network, as the project is known, in the form of a percentage equity in the capital structure of the system. He noted further that the Nicasio Broadband Network is nearly fully installed and it appears that the Nicasio and Bolinas systems, along with Muir Beach LAN subscribers, ultimately may be jointly managed for efficiency’s sake; he believes that the partnership between Inyo Networks and Muir Beach LAN will be beneficial to West Marin for years to come. Discussion ensued and Peter explained that fiber optic cable will be run to each household per the project proposal. Inyo and the CPUC would like to see as many customers as possible signing on for the gigabit service at the \$89/month level (there is a slower service option available at a lower price). Eventually, the goal is to install fiber for the “middle mile” from Nicasio.

Peter recommended that the BCPUD Board submit a letter reiterating the points that it has made in prior letters, thanking the CPUC and expressing support for the grant award. He does not know yet whether the district should submit a formal comment or a less formal letter of support, but he will follow-up with staff on that point as soon as possible. Director Comstock suggested the Board authorize staff to work with Peter and prepare either a formal comment or a letter of support consistent with letters the district previously submitted on this project.

G. Godino/D. Smith all in favor to authorize staff to prepare a formal comment or a letter of support and for director Siedman to sign it, as advised by Peter Pratt, consistent with substance of communications previously submitted by the BCPUD to the CPUC on this project.

Director Comstock said that there will be a public meeting in Bolinas with representatives of Inyo Networks and Muir Beach LAN at some point after the CPUC meeting on May 10, 2018 if the grant is approved by the CPUC. He suggested a joint meeting could be co-hosted by the BCPUD Board and the Internet Access Committee for Inyo Networks and Muir Beach LAN to present the Bolinas Gigabit Network plan to the community. Supervisor Rodoni would like to attend, as well. The meeting likely would be held at the Firehouse Public Meeting Room or Bolinas Community Center on a weekday evening sometime in late May or early June.

#### **10. California Coastal Commission Residential Adaptation Policy Guidance: Interpretive Guidelines for Addressing Sea Level Rise in Local Coastal Programs (March 2018 – Revised).**

Staff reported that this item was on the agenda last month and no action was taken, but a great deal has happened within the last two weeks concerning the Marin County Local Coastal Program (“LCP”) update process, so staff recommends the Board reconsider and submit comments on the Revised Residential Adaptation Policy Guidance (“Revised Guidance”) as the deadline has been extended to April 30, 2018. This is the second of two guidance documents issued by California Coastal Commission (“CCC”) staff in recent years and, even though the guidance documents are clearly stated to be advisory only and do not have the force of law, the CCC staff administers the guidelines otherwise. In fact, the CCC staff expressly has done so with regard to the Marin County LCP update, insisting that virtually identical language as in the guidelines be inserted into Marin County’s LCP, even though the CCC role in reviewing LCPs is limited under the Coastal Act to an “administrative determination” of whether the update complies with the Act. Using circular reasoning, the CCC staff argues that the guidelines express the intent of the Act, so if an LCP is not consistent with the guidelines, it is not consistent with the Act.

The BCPUD’s comment letter submitted on September 29, 2017 on the first draft of these guidelines noted the potential for misuse of the guidelines, as well as several others flaws in the guidelines pertaining to “redevelopment”, the definition of “existing” structures, the concept of “managed retreat”, among other things. None of the BCPUD’s prior comments appear to have been taken into consideration or incorporated into the Revised Guidance. Staff noted that Marin County submitted extensive, eloquent comments (prepared by Planning Manager Jack Liebster) on the Revised Guidance on April 10, 2018 and staff recommended that the BCPUD Board submit a letter in full support of all of the County comments. Discussion ensued, with Board members acknowledging the extraordinary level of detail and hard work in the letter submitted by Mr. Liebster. Director Comstock said he feels it is important for the BCPUD Board to send in a comment letter, even though it likely will be ignored by CCC staff. Ultimately, he said, the state legislature will have to act to rein in the CCC staff; it is important for the BCPUD to support the County, to continue to be part of the process, and to advocate on behalf of our coastal community against state staff overreach into local land use planning.

L. Comstock/V. Amoroso all in favor to submit a comment letter in support of the County’s comment letter on the Revised Guidance dated April 10, 2018.

#### **11. BCPUD Comments on Proposed Modifications to Marin County’s Local Coastal Program (“LCP”) Amendments to the Land Use Plan and Implementation Program; Request from Inverness Public Utility District (“IPUD”) to Join IPUD’s Comment Letter on LCP Amendments.**

Staff met earlier in the day with Community Development Director Brian Crawford, Stinson Beach resident Jeff Loomans and others to discuss the current status of the County’s LCP Update. Staff reminded the Board that the County originally submitted seven separate amendments to the CCC in 2015. The CCC eventually approved five of the amendments (1, 2, 3, 6, and 7) at a public meeting at Half Moon Bay in November 2016; two of the amendments (4 and 5) relating to Environmental Hazards were withdrawn due to controversy and disagreement between CCC and County staff. However, the CCC approval of the five amendments was issued with extensive modifications to those amendments; accordingly, the CCC sent the five amendments back to the County for re-certification.

In May 2017, the County Board of Supervisors approved Amendments 1 and 2 as modified by the CCC, with some conditions to reflect local priorities. The CCC rejected this and said the County cannot conditionally accept the amendments, it must accept the amendments as modified by the CCC without

any exceptions. In addition, the CCC said that no amendments to the County's LCP can go into effect until all five are approved and the CCC has imposed a deadline of May 2, 2018 for the County to do so. The County strongly disagrees with the CCC on the latter point; the County says the amendments were all separately submitted and can be separately approved by CCC as a result. Last week, the County staff issued a report for the April 24, 2018 Board of Supervisors hearing on the LCP Update and it recommends that the Board approve Amendments 1, 2 and 6 as modified by the CCC modifications and not approve Amendments 3 and 7 as modified by the CCC, notwithstanding the CCC ultimatum that it is "all or nothing". Amendment 3 has significant and unacceptable implications for agriculture in Coastal Zone of West Marin and Amendment 7 has significant and unacceptable definitions (such as of "existing" structures, "redevelopment", "commercial core" in villages, etc.) with profound implications for other sections of the LCP.

At the meeting today with Director Crawford, an effort was made to decide whether the local communities should submit letters urging the County Board of Supervisors not to accept any of the five modified amendments to the LCP. Staff was persuaded by County staff that this is not the time for the County to walk away from the LCP update process and that there are enough benefits in the updated LCP to stay with the process and try and get it done. Discussion ensued and the Board discussed potential consequences of withdrawing from the process – would years of work be lost/wasted? Director Smith said no, a tremendous amount of work has been done and can be used in the future for discrete, targeted amendments to the LCP (the current LCP would remain in effect) rather than the comprehensive approach underway. Director Comstock said it is important to acknowledge that the CCC is not a monolithic entity and there are clear differences of view between the CCC staff and the Commissioners themselves, that was evident at the November 2016 meeting in Half Moon Bay. The CCC staff appears to be entrenched in the viewpoint that local government agencies are "the enemy", seeking to improperly protect "bad" development and overreaching local property owners in the coastal zone; however, some of the Commissioners clearly understand otherwise. Director Comstock argued that coastal communities such as Bolinas should not walk away from the process; it is important that the local communities not be unreasonable and that they retain the "moral highground" in the LCP update process. Director Siedman said that the CCC may be sued over the LCP update process and BCPUD should be on the records raising its points of concern, particularly where it concludes the CCC staff is acting beyond the scope of its authority.

V. Amoroso/D. Smith                      all in favor                      to send a letter to the Marin County Board of Supervisors in support of the County staff recommendation that the Board approve LCP Amendments 1, 2 and 6 and not approve LCP Amendments 3 and 7.

Staff said that the Inverness Public Utility District ("IPUD") requested the support of the BCPUD for its letter emphasizing a need for a streamlined coastal permitting process for critical water system infrastructure projects. After a brief discussion, the Board directed staff to send in a supportive email.

L. Comstock/V. Amoroso                      all in favor                      to authorize staff to send an email of support for the IPUD's letter to the Board of Supervisors.

**12. BCPUD Resolution 655: Rescinding BCPUD Resolution 627 and Amending Paragraph 6 of BCPUD Resolution 173 to Modify Process for Board of Directors' Determination of the Amount of Water Use Allowed For Conditional Expanded Water Use Permits.**

Staff explained this item is on the agenda to ensure the matter is properly agendaized and accurately reflects the Board's discussion and decision at the March 2018 regular meeting because the discussion was extensive and many changes were made to the then-draft of the resolution. Director Smith offered two grammatical corrections to the resolution.

L. Comstock/D. Smith                      four in favor, V. Amoroso against                      to approve BCPUD Resolution 655, as corrected.

**13. BCPUD Resolution 656: Proposing An Election Be Held in its Jurisdiction on November 6, 2018; Requesting The Board Of Supervisors To Consolidate With Any Other Election Conducted On Said Date; And Requesting Election Services By The County Registrar of Voters.**

G. Godino/D. Smith                      all in favor                      to approve BCPUD Resolution 656.

**14. FY 2018-19 Draft Budget; Draft Proposition 218 Notice to Customers re: Proposed Increases to Water and Sewer Service Charges.**

Staff explained the draft notice reflects the Board's decision at the last meeting to increase the annual water service charge by an additional one percent. The notice explains the reasons for the proposed increases to the district's water and sewer service charges. The notice will be mailed out on May 2, 2018; the public hearing on the budget will be held at the Board's regular meeting in June, with budget approval scheduled for the regular meeting in July.

L. Comstock/V. Amororo all in favor to approve the draft Proposition 218 Notice to Customers.

**15. Water Supply Update.**

Director Smith requested that staff provide him with the April water well data before the end of the month.

**16. Volunteer Committee Reports.**

- *Bolinas Lagoon Advisory Committee*: Nothing to report.
- *Downtown Parking & Traffic Committee*: Nothing to report.
- *Resource Recovery*: Nothing to report.
- *West Marin Mosquito Control Coordinating Council*: Nothing to report.
- *Land Stewardship Committee*: Nothing to report.
- *Internet Access Committee*: Nothing further to report.
- Vehicle Habitation*: Nothing to report.

**17. Other Business.**

a. Board Committee Reports.

- *Finance: Minutes of the March 13, 2018 Committee Meeting.*

L. Comstock/V. Amoroso all in favor to approve the minutes of the March 13, 2018 Finance Committee meeting.

- *Legal*: Nothing to report.
- *Mesa Septic, Flood Control and Roads*: Nothing to report.
- *Operations*: Nothing to report.
- *Park and Recreation*: Nothing to report.
- *Personnel*: Nothing to report.
- *Sewer*: Nothing to report.

b. Minutes of the March 21, 2018 regular Board meeting.

Directors Amoroso, Comstock and Godino offered clarifying revisions to the draft minutes of the March 21, 2018 regular Board meeting.

D. Smith/L. Comstock all in favor to approve the minutes of the March 21, 2018 regular meeting, as clarified.

c. Warrants.

L. Comstock/D. Smith all in favor to approve the warrant list.

d. Scheduling of Next Meeting(s):

May 16, 2018 at 7:30 p.m.

**12. Adjournment.**

10:18 p.m.