

BOLINAS COMMUNITY PUBLIC UTILITY DISTRICT

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MINUTES

A Meeting of the Resident Permit Parking Plan Committee of the Board of Directors
December 7, 2019 at 11:00 a.m.

Location: BCPUD office, 270 Elm Road, Bolinas

Committee Members: Bruce Bowser, Sherry Hirsch, Sarah McNamara, Chuck McParland, Al Minvielle, Judith Shaw

1. Call to Order. At 11:00 a.m.
2. Introductions and Roll. – All newly appointed members present at first meeting. Members introduced themselves as to where they lived and their familiarity with parking issues relating to Downtown Bolinas and their particular neighborhood as well as past committee experience and desire to see meaningful change. Four members live downtown, two on the Mesa.
3. Election of Chair and Secretary - Bruce Bowser, elected Chair and Sherry Hirsch, elected Secretary [moved [m] by Chuck, second [s] by Judith. *Aye-6, Nay-0, Abstain-0*]
4. Create roster of members' contact information: phone, mailing address and email. – Sheet passed around. We need to clarify which address to use. Guidelines say mailing address so just p.o. box if that is mailing address? Sherry will ask Jennifer to clarify. Roster to be sent out separately and to BCPUD after clarification.
 - 4a. Meeting Frequency – **added agenda item** – Monthly, the first Saturday of the month at 9 a.m. until 11 a.m. Meetings to be no longer than 2 hours. [m/Sherry, s/Al, *Aye-6, Nay-0, Abstain-0*]
5. Set Attendance Requirements- Within a year period: if you miss 2 meetings, warning, 3 you are off the committee. Members may participate via telephone conference. [m/Sherry, s/Al, *Aye-6, Nay-0, Abstain -0*]
 - 5a. Board member participation – **added agenda item** – Members ask that BCPUD appoint a BCPUD board member as liaison to the committee who will stay informed of activities and attend meetings at the invitation of this Committee's Chair. Sherry will follow up with Jennifer [m/Sarah, s/Judith, *Aye-6, Nay-0, Abstain -0*]
6. Discuss method for distribution of minutes to the community, reporting to BCPUD board and overall communications strategy. – Other than a suggestion in the *Guidelines* to publish minutes in the *Hearsay*, not clear how and if the BCPUD wants them except if there is an activity/info of interest to the BCPUD Board. Also want to confirm when representation is needed at BCPUD meeting for committee reports. Sherry will confirm with Jennifer.
7. Review of prior efforts to manage parking and work of the BCPUD parking committee. – Agreement that everyone should familiarize themselves with prior efforts of parking committee available on BCPUD and BCCA website. And by asking members who have been involved in these efforts. Members want to look forward, not to rehash old issues, but taking into account info discovered during prior efforts.

8. Discussion of ideas, options, challenges, steps required for implementation and time line. Committee members decided that each member will put together a written “personal vision/straw man” that then can be discussed. Visions will be distributed to all members and will be reviewed at the next meeting. The timeline is to focus our committee work on this at the same time as the implementation of Measure X is proceeding. Ideally the Bolinas Permit Parking Plan Committee [BPPC] will dovetail it’s work and recommendations with the ordinance sign installation. The following tasks and responsible persons were agreed to for report back to the committee:

- a. Follow up on Coastal Commission possible agreement to parking permits: If the Coastal Commission is receptive to parking permits, as county staff has suggested on 2 occasions, once by county consul and once by DPW staff, what are the conditions that would make this so – Sherry will ask Jennifer to help find this out.
- b. Follow up on other places that have parking permits – Al.
- c. Data from Sheriff regarding phone calls/log, this is related to earlier discussion re: need for consistent enforcement by the Sheriff to make any change work. Are all phone calls to the Sheriff non-emergency line, logged even if not appearing in the “Sheriff Calls” in the Point Reyes Light?– Sarah and Chuck to check with Sheriff.

9. Community Expression (for items germane to this committee but not on the agenda). None

10. Next Meeting Date. January 4, 2010 at 9 a.m.

11. Adjournment: 12:50 PM. [m/Judith, s/Sherry,Aye-6, Nay-0, Abstain-0]

Submitted by Sherry Hirsch, Secretary