

Land Stewardship Committee

Minutes 4/22/2016

Attendees: Jack Siedman, Jody Angel, Janine Aroyan, Tish Brown, Ken Masterton, Mickey Murch, Genie McNaughton

1. Path maintenance

At the BCPUD meeting, it was agreed that two staff would include cleaning up the paths as part of their tasks. There was acknowledgment that the grant for the path project required BCPUD maintenance. There will be culvert cleaning on the path below the goat farm, as recommended by Don Smith. And the ess-curve near Mesa-Bolinas-Olema Road will be elevated, graded and more material added, as well as clearing eucalyptus debris from the ditches that run along-side the path.

A budget for Rovon's work was submitted to Jennifer, which she will give to Vic and Lyndon who are on the finance committee.

2. Removal of pampas grass

Janine and Don Murch looked at the plants above the small pond – Don has a piece of equipment that can get at those plants that are on steep terrain. Cost will be about \$300. Removing pampas grass along the sewer pond area along Overlook will cost about \$100. This request will be made at the next BCPUD meeting.

3. The Art & Garden display

There will be a separate table for poster/flyer/signup sheets. We want to include the slide show that was at the Museum exhibit, but don't have a digital display. Here is information we've gotten since the meeting: **Museum machine is not available. Janine has an older version that doesn't have looping capability. We need to let Lea know ASAP what size table we want. We think 2.5'x2.5' would be OK for paper items, but if we have Judith's slide show, we'll need more space (Janine may be able to bring another small table). Genie will investigate the possibility of renting a machine and find out how much buying one would cost. Do we think it would be useful to the committee and the BCPUD to have one in the future? If so, would the committee be willing to put in \$25/each toward that purchase? The purchase could be considered part of our individual donation.** Meg will be at the table (or nearby) at the beginning of the show (Sat., 11:00 AM), Ken will pick up material, etc. at the end of the day. We need a container in which to put any contributions we receive at the A&G event.

4. How to create a vehicle to allow people to make tax-deductible donations to the oak habitat project

We agreed to work with the Community Center and accept the fact that they charge 10% for their administrative overhead. Meg will be the Treasurer to keep track of the funds. She will talk to Randy about formalizing this relationship. LSC keeps the records, CC is the "bank," and issues a check to the BCPUD. The funds are put into a separate budget category that Belle has already set up. Janine told us that she has had several projects using the CC and that some funds have

been temporarily lost, though they were eventually found. We must keep the bookkeeping simple and straightforward. People should make checks out to the Community Center “for the Oak Habitat Project.” **Genie will make a template “thank you” letter for the group to consider.** Checks should be xeroxed and a list started with the names of donors for writing thank you/thank you notes.

5. Other –

Oak Habitat Program - Oak knoll is “reserved” for this project, we don’t need to re-affirm this with the Board.

Tish will host an event for Mike Coffin, a public defender running for a judgeship in Marin County, on 5/7/2016. She handed out a flyer, call her for further information.

NEXT MEETING: Friday, May 20, 2016 at 3:00 PM