

**Bolinas Community Public Utility District**  
**A Special Meeting Of The Board Of Directors**  
**July 23, 2020 270 Elm Road, Bolinas**

**In compliance with local and state shelter-in-place orders, and as allowed by the Brown Act as currently in effect under the State Emergency Services Act, the Governor’s Emergency Declaration related to COVID-19, and the Governor’s Executive Order N-29-20 (March 17, 2020), the BCPUD did not offer an in-person meeting location for the public to attend this meeting. The meeting was limited to essential district business items and was conducted by the BCPUD Board, staff and public via teleconference.**

**1. Call to Order.**

2:04 p.m.

**2. Roll.**

Directors Comstock, Siedman and Smith present via teleconference; directors Amoroso and Godino absent. Director Siedman presiding.

**3. Community Expression.**

None.

**4. Five-Year Update and Recertification of the BCPUD’s Sewer System Management Plan.**

Staff noted that the Board initially approved a Sewer System Management Plan (“SSMP”) for the district in August 2010 pursuant to an order issued in 2006 by the State Water Resources Control Board (“SWRCB”) applicable to nearly all sewer systems in the state. The Board subsequently amended and updated the district’s SSMP in 2011, 2012, and 2014, and it updated and recertified the SSMP in 2015 (the SWRCB order requires districts to recertify their plans every five years). The Board most recently amended the SSMP in September 2019, so staff noted that the update before the Board now for approval and recertification makes only minor changes to the SSMP. Overall, the SSMP update identifies the district’s new shift operators and their contact information, updates references to the operators’ certifications, and updates phone numbers and contact information for specific County offices. A brief discussion ensued and the Board directed staff to include a reference on page 56 of the SSMP to the district’s purchase of a third (back-up) pump for the downtown lift station in 2020.

D. Smith/L. Comstock three in favor, directors Amoroso and Godino absent to approve the Five-Year Update and Recertification, as amended

**5. Minutes of the June 17, 2020 regular BCPUD Board meeting.**

Director Smith offered clarifying revisions to the draft minutes of the June 17, 2020 regular Board meeting.

L. Comstock/D. Smith three in favor, directors Amoroso and Godino absent to approve the minutes of the June 17, 2020 regular Board meeting, as revised.

**6. Adjournment.**

2:17 p.m.