

## **Bolinas Community Public Utility District**

**A Regular Meeting Of The Board Of Directors**

**December 16, 2020 270 Elm Road, Bolinas**

**In compliance with local and state shelter-in-place orders, and as allowed by the Brown Act as currently in effect under the State Emergency Services Act, the Governor’s Emergency Declaration related to COVID-19, and the Governor’s Executive Order N-29-20 (March 17, 2020), the BCPUD did not offer an in-person meeting location for the public to attend this meeting. The meeting was limited to essential district business items and was conducted by the BCPUD Board, staff and public via teleconference.**

### **1. Call to Order.**

7:34 p.m.

### **2. Certificate of Appointment In-Lieu of Election and Oath of Office (K. Walker, D. Smith).**

Director Siedman Jack administered the oath of office to newly appointed directors Kirsten Walker and Don Smith.

### **3. Roll.**

Directors Comstock, Godino, Siedman, Smith and Walker present via teleconference; director Siedman presiding.

### **4. Presentation by Veronica Pearson, Hydroecologist/Ecological Restoration Planner for Marin County Parks re: the Bolinas Wye Wetlands Resiliency Project. (*Presentation Materials Posted on the BCPUD’s website at [www.bcpud.org](http://www.bcpud.org)*).**

Veronica Pearson, the Hydroecologist/Ecological Restoration Planner for Marin County Parks, stated that she would begin by presenting background information about the Bolinas Wye Wetlands Resiliency Project and then turn to the presentation materials (which are posted on the BCPUD’s website). Veronica said the Army Corps of Engineers years ago proposed dredging the lagoon and a lot of opposition ensued. Further studies were conducted about the source of increased sedimentation in the lagoon and public support grew for the restoration of the lagoon’s habitat and natural processes; among other things, the Bolinas Lagoon Advisory Council was created. Eventually, focus turned to the North End of the lagoon and projects were proposed to address chronic flooding on Olema-Bolinas Road (and to reduce or eliminate the regular dredging of Lewis Gulch Creek); adapt to projected sea level rise impacts; restore and reconnect the lagoon’s natural processes at this location; and, improve road safety. Potential projects were presented at community meetings from 2015 – 2017, primarily through the Bolinas Lagoon Advisory Council, and the public expressed support for (as a first step) the elimination of the “cross over road” from the bottom of Bolinas-Fairfax Road across Highway 1. In 2019, Marin County Parks received funding to design such a project. It is the County’s hope that once this project is installed, CalTrans will install related improvements needed on Highway 1 to reduce flooding potential and allow wetlands to migrate upland with sea level rise.

The Bolinas Wye Resiliency Project (“Project”) is now at the 30% design phase. The project envisions a new intersection with Highway 1 (designed to slow down traffic exiting Highway 1); a re-aligned and raised section of Olema-Bolinas Road (via a 60-foot long full span bridge) which will allow the lagoon’s tidal zone to expand north and east; elevated sections of Olema-Bolinas Road; and, the elimination of the cross-over road. In designing the project, the County Parks assumed 5 ½ feet of sea level rise, which Veronica said is generally projected for the end of the century and also designed for a 100-year storm event. The Project will be installed over two years to avoid impacts to special status species; during the first year, the new bridge will be installed and sections of Olema-Bolinas Road will be elevated and, during the second year, the cross-over road will be eliminated and flood plains restored. She noted that the new design improves on sight-line distances so that drivers attempting to get on to Highway 1 from Olema-Bolinas Road will have a safer conditions in which to do so. Veronica said that the 30% design drawings were circulated to other agencies and comments from those agencies are being incorporated into the 60% design drawings, which are under development now. County Parks also is working on its Initial Study pursuant to CEQA and hopes to complete it this Spring; in the meantime, County Parks is awaiting additional funding to fully complete the Project design and for construction.

Director Smith said this is a great project that solves a number of problems at one time, which is unusual; he noted the Project is an improvement for ecology and for species, it enhances tidal flushing of lagoon, it addresses sea level rise implications, and it improves traffic safety. He commended County Parks on the hard work and said he looks forward to implementation of the Project. Director Comstock concurred; he said he does want to make sure County Parks has adequately addressed the hazardous intersection of Olema-Bolinas Road and Highway 1 in the Project design. He asked if traffic engineers have been consulted to make sure everything possible has been done to protect people and minimize risk

at this intersection. Veronica said that the 30% design drawings were transmitted to the County's Department of Public Works ("DPW"), as Olema-Bolinas Road is a County-owned and maintained road, and CalTrans. She said that County Parks is working intimately with DPW and DPW engineers have conducted traffic studies, reviewed the drawings and have no objections. CalTrans also has reviewed the drawings and will continue to do so through final design; Marin County Parks is continuing to apply pressure to encourage CalTrans to plan for sea level rise and more frequent flooding, particularly on the section of Highway 1 between Olema and Bolinas.

Director Walker seconded directors Smith's and Comstock's comments and said she shares their concerns about the hazardous nature of the intersection; she asked how project construction might impact Horseshoe Hill Road and how funding sources look at this point. Veronica said County Parks plans to accommodate traffic flow through the Wye and not direct traffic over to Horseshoe Hill Road; County Parks will work with the National Park Service to ask visitors to avoid this area during construction, particularly since the construction "window" is late Summer-early Fall. As for funding, Veronica hopes to have obtained funding to complete the design by the end of 2021 (largely via Marin County Measure A, which goes back to voters for renewal in March 2022); she noted the Coastal Conservancy and others also have been funders.

Rudi Ferris agreed with the comments made and said County Parks has been terrific to work with on this Project. Janine Aroyan inquired about cars leaving Bolinas via Olema-Bolinas Road, noting there is often a long line behind a slow car, causing people try to pass the slow car on Olema-Bolinas Road so as to avoid being behind that car on Highway 1. She suggested that a pull-out area on Olema-Bolinas Road for departing traffic prior to the new bridge might help reduce accidents. In response to questions, Veronica explained that the "30%" vs "60%" design terminology is industry language to reference the level of design detail in the drawings. She also explained that the project is designed to be "self-mitigating", so any potential damage to wetlands at the Project site from construction will be more than compensated for by the environmental benefits of the Project. Veronica said that due to special status species in the project area, the construction window will be limited to August – October.

Rob Gailey inquired whether any of the elevated, constructed features of the Project will have shoulders like roadbeds do. Veronica said that the elevated sections of roadway on Highway 1 are conceptual at this point; if CalTrans proceeds with these projects, they will need to conform with CalTrans' own standards for bikes or pedestrians. She said that Olema-Bolinas Road will have standard 12-foot wide lanes (24-foot wide total) with a 4-foot shoulder on each side. Rob then asked about bicyclists crossing Highway 1 from Bolinas-Fairfax Road; at present, they cross Highway 1 and immediately proceed on the cross-over road. On the basis of the design drawings, it seems cyclists will have to turn right and proceed north on Highway 1, then cross into the vehicle traffic lane, and then turn left to Olema-Bolinas Road via the new intersection; as such, he asked if there will be a left-turn lane on Highway 1 for north-bound bikes and vehicles to use to turn onto Olema-Bolinas Road. Veronica said a left-turn "pocket lane" has been discussed with CalTrans; it is not in the design now and the traffic study data does not require one, but she said she understand the concern. Director Smith commented that a head-on collision recently occurred at the existing intersection of Highway 1 and the cross-over road. Director Siedman asked Veronica if County Parks would take the pocket left-turn lane suggestion into consideration and she said yes.

## 5. Manager's Report and Project Updates.

- *Update on the Status of the BCPUD's Water Supply; **Tentative Schedule for Implementation of Mandatory Water Rationing.***

Staff directed the Board's attention to a memorandum in the meeting binders, which presents updated information about the district's water supply through the end of November 2020. From November 1 – 30, diversions from the Arroyo Hondo Creek and from the Woodrat 1 Reservoir averaged about 50,674 gallons per day (Arroyo Hondo) and 30,120 gallons per day (Woodrat 1). Interestingly, diversions from Arroyo Hondo averaged 33,289 gallons per day from November 1 – 17, and then increased to 70,301 gallons per day from November 18 – 30, likely demonstrating the beneficial impact of the rain received that month. The district's total usable water supply in the Woodrat reservoirs as of November 30, 2020 was approximately 6,479,600 gallons; this does not include the approximately 700,000 gallons of treated stored water in the district's two tanks at any given time. Water consumption in November averaged 69,691 gallons per day, or 119 gallons per day per connection; thus far in December (December 1 – 15), water consumption in the district has averaged 65,384 gallons per day, or 111 gallons per day per connection. Staff is very grateful for this commendable decline in the community's water use, which seems to correlate strongly with the end of landscape irrigation season. That said, individual property owner water consumption remains uneven and staff continues to measure wide divergences in individual water consumption. For example, in November, the highest 15 water users consumed between 300 and 1,515 gallons of water per day, and 45 customers (including the 15 just referenced) used more than 200 gallons of water per day. Overall, in November, 99 customers used more than the requested 150 gallons of water per day at their properties (as compared to 149 customers using more than 150 gallons of water per day in October, and more than 233 customers using more than 150 gallons per day in September). In

response to a question from director Comstock, staff said these “high users” includes commercial businesses and multi-use, public serving facilities, but more than half are single family homes.

Staff presented an updated graph depicting potential projections about the district’s water supply. A “Scenario Summary” graph projects how much stored water the district will have available as of the end of March 2021 (assuming it does not rain) based on differing rates of consumption. At the current rate of consumption, the district will have approximately 2 million gallons remaining in storage if there is no rain as of March 31, 2021. The next graph is an updated model of the estimated flows for the Arroyo Hondo and it depicts the impact of the small amount of rain received in November (1.2 inches), as it is on the third graph, which is an update of hydrogeologist Rob Gailey’s “base flow recession model” projection for the Arroyo Hondo. In addition, staff included graphs to show where the district is now in terms of rainfall received vs. past years at this same time. These graphs show the district is just barely above the minimum average rainfall based on data for the preceding 68 years and, during that 68-year timeframe, the district has experienced only 6 other years where the rainfall received was 1.2 inches or less as of the end of November. Historic data shows that those rain years generally turned out to be drier than normal years: the minimum rainfall received was 15.6 inches the maximum rainfall received was 34.8 inches for an average of 21.9 inches. This data suggests there is a reasonably high potential for the 2021-22 year to be another below average rainfall year.

The National Weather Service also projected a drier than usual rain year. Staff directed the Board’s attention to an article by the Public Policy Institute of California article entitled “Droughts Aren’t Just about Water Anymore”, which analyzes the potential consequences of the increasingly “thirsty atmosphere” in California and elsewhere in the West. Staff said the district will be well-advised to refine its analysis to focus not just on historic rainfall data, but also on current weather trends such as overall warming temperatures and fewer foggy days, both of which may be contributing to a “thirstier” atmosphere and render the Arroyo Hondo Creek less beneficially “responsive” to rainfall.

Director Smith said he is feeling more comfortable about where things are in the district right now than he was a couple of months ago due to the tremendous decline in consumption that the community has achieved. Staff concurred that the water conservation is very welcome and exceedingly helpful. Nonetheless, staff said the “mandatory rationing” topic needs to remain front and center given the low (well below average) amount of rainfall received to-date. After considerable reflection, staff decided to defer a recommendation to implement mandatory rationing until after the holidays and one more month to see where the district stands in terms of water supply. Staff warned that if rationing as soon as March is necessary, the ration amount likely would be something close to 100 gallons per day per connection. At the present time, 231 of the district’s 587 customers are using more than 100 gallons per day of water.

- *East Tank Rehabilitation Project.*

Today the project contractor returned to the tank site to complete the punch-list items on this project, including the reinstallation of the ladder cage and the repair of an electric line; staff believes the project will be presented to the Board to accept as complete at the January 2021 meeting.

- *Irrigation Pump Station Replacement Project.*

Staff issued the Notice to Proceed for this project on December 8, 2020. The contractor has provided all required submittals and the district’s engineers have approved them. The pump station has been built and is in storage with Gorman-Rupp in Ohio for one month. A construction progress schedule is in the Board binders. The project construction is expected to begin in earnest on January 18<sup>th</sup> and to be completed week of March 14, 2021.

- *Woodrat Reservoir Rehabilitation Project:*

The azolla removal project was completed yesterday and photos of the finished project are in the Board binders. Staff has contacted Moleaer to reinstall the nanobubble unit at Woodrat 1 as soon as possible. The new, enriched air nanobubble unit for Woodrat 2 has been ordered and delivery is expected in January.

- *Alliance of Coastal Marin Villages.*

The Alliance of Coastal Marin Villages (“ACMV”) submitted a letter to the California Coastal Commission (“CCC”) in support of the implementation of the shared principles concerning sea level rise adaptation planning at the upcoming Local Government Working Group workshop, which will be attended by participants from the California State Association of Counties, the League of California Cities and a CCC subcommittee consisting of Commissioners Groom and Wilson. The Local Government Working Group is seeking to improve collaboration and communication between local governments and the CCC on sea level rise adaptation planning and Local Coastal Program updates. The County of Marin also submitted a letter by Tom Lai, Interim Director of the Community Development Agency, which makes many excellent points about the need for flexible and creative planning, adjusted for local contexts and conditions, and on timelines that are not unduly rigid or unrealistic. Director Smith said he is very

pleased the CCC is beginning to listen to local coastal community voices and said that Tom Lai's letter is excellent; he urged the BCPUD send a thank you note to the County for this support for local communities. The Board concurred and directed staff to prepare a letter for director Siedman's signature.

- *Coastal Communities Working Group.*

The next meeting of the Coastal Communities Working Group was postponed pending the outcome of the CCC's Local Government Working Group workshop.

With regard to overall water operations, staff overall is focused on water supply and demand management and is tracking data closely and reading all water meters in town every month. At the plant, staff has experienced repeated problems with the fittings on the raw water line from the Arroyo Hondo breaking and resulting in unfortunate water losses (i.e., flooding the treatment plant). Staff believes the problem is related to high pressure on this line to the plant and it may require an engineered solution. This month staff had the sludge pumped out of the clarifier; in response to questions from director Smith, staff said the clarifier should be pumped a minimum of once annually and the chief operator is considering whether a quarterly pumping schedule would be optimal.

On the sewer side of operations, spray season is over until April 15, 2021. Last weekend, the district experienced the sudden failure of a pump at the lift station. Staff already was in the process of pulling out the other pump for repair as it had slowly lost efficiency and stopped pushing fluid altogether. With both pumps down, staff enlisted Piazza Construction on an emergency basis to come pull out both pumps and install the new pump the district purchased earlier this year as a back-up. Both non-functioning pumps are now on their way to an authorized repair shop in Oregon. The preliminary diagnosis for the pump that had slowly lost efficiency (based on photos and conversations with staff) is that the rotary lobes (at a minimum) need replacement, at a cost of approximately \$5,000; if so, it is possible that pump could be repaired and back to Bolinas at the end of next week. The sudden failure of the other pump is more mysterious; the pump seized suddenly and may have jammed internally somehow. Staff said the pump repair shop, Owens Pump & Equipment, has been great; Rich Owens, the shop president, worked for Vogelsang for 20 years and even was involved in the district's lift station pump replacement project back in 2015. Rich recommends the district consider installing a "manhole grinder" directly outside of the lift station (in line after the last manhole), a new form of technology that may work well for the BCPUD given that there isn't room for traditional grinders inside of the wetwell.

Staff directed the Board's attention to recent correspondence received from ACWA/JPIA, the district's insurance authority, following a recent risk assessment. Staff is working on developing a Covid-19 Prevention Program, using a model provided by ACWA/JPIA, in response to regulation recently enacted by Cal-OSHA requiring all employers to have such plans. Director Comstock noted that the ACWA/JPIA risk assessment letter indicates the district has done quite well on property and liability matters, but has experienced a number of workers compensation claims that have increased its premiums in recent years. Staff reported that the Bolinas Fire Protection District is trying to follow-up on Keith Hansen's complaint to the County regarding further undermining of Wharf Road and referenced emails to that effect in the Board binder. Finally, the Marin County DPW has completed its monitoring report on "Phase 1" of Measure X implementation (downtown overnight parking restrictions) and has recommended that "Phase 2" be implemented to expand overnight parking restrictions to both side of Brighton Avenue and Wharf Road.

## **6. Community Expression.**

Director Siedman noted that the Board has received another letter concerning the Bolinas Community Land Trust ("BCLT") project at 31 Wharf Road and will forward that letter to the County along with the others the Board has received.

Jennie Pfeifer said she has been thinking about the recent special BCPUD Board meeting on the BCLT project at 31 Wharf and also about other projects pending in town. She said she remembered a time when the community had a Planning Council; she asked if this concept could be revisited by the BCPUD Board at a future meeting. Director Siedman directed staff to include an item on the agenda for the January 2021 BCPUD Board meeting.

## **7. Land Exchange Proposal (C. DuChamp Katz) (Proposal to Exchange 4 BCPUD-Owned Lots on Hawthorne between Larch and Poplar Roads for 5 Adjacent Lots Owned by DuChamp Katz).**

Director Siedman said the Board received a proposal from Ms. DuChamp Katz to exchange five lots she owns for four lots owned by the BCPUD; both sets of lots are adjacent to the Hawthorne right-of-way between Larch and Poplar and Ms. DuChamp Katz would like to make this exchange because the BCPUD lots are adjacent to other property she owns. Director Comstock noted that this is not an issue that arises very often and the only reason he can think of as to why he would vote in favor of a proposal like this would be if there is a compelling community benefit to be achieved by doing so. Ms. DuChamp Katz said she purchased the parcels she owns to preserve and protect them as swale/marshland for the neighborhood. She explained that she previously thought she would sell the land, but did not want to see

to someone outside of the community; it then occurred to her that an exchange such as this may be a way for her to preserve the parcel as open space (by the BCPUD taking ownership) and reducing her tax burden. Directors Godino and Walker each said they don't see a compelling reason for the BCPUD to agree to this exchange. Ms. DuChamp Katz said she maintains a fire break on her property adjacent to Hawthorne Road but due to the drainage ditch from the Poplar side she doesn't have access to maintain the land in question; she said that by exchanging the lots, she would then have access to and be able to maintain the property.

In response to a question from director Smith as to how the BCPUD acquired the land it owns, director Siedman said he does not know the title history for these specific parcels, but the BCPUD has acquired parcels over the years via default or donation and preserved such land as open space. He noted the BCPUD has always kept such land open and undeveloped (as long as he's been on the Board) and does not sell its land other than in circumstances where a nearby resident has a failing septic system and needs the land to install a leachfield. Director Smith said he researched available studies and information about drainage and ponding in this area and said it may be preferable for the BCPUD to own the DuChamp Katz property (rather than the lots it owns) because those lots line up naturally with the drainage ways and the overall parcel is larger. He suggested the BCPUD could place a deed restriction on the parcels it exchanges to preserve them as open space and the swap would then be a net advantage for the district in its efforts to help property owners improve drainage on the Mesa. Ned Hoke said he spoke with director Smith about the proposal and agrees with his comments; he said that he is familiar with the parcels in question (he has lived nearby for 40 years) and the land the BCPUD would acquire in such an exchange is completely in the midst of natural drainage ways and he favors the land exchange.

Director Comstock asked if all neighboring property owners were notified about this agenda item and provided an opportunity to weigh in and a brief discussion ensued. Director Comstock said that the Board should not proceed to approve a land exchange until it can be confirmed that all potentially interested/impacted neighbors have been notified. Director Walker inquired if a County Planning process would be triggered by the exchange; director Siedman said no, a simple change in ownership would not trigger involvement by County Planning. Following further discussion about notifying neighbors, staff was directed by director Siedman to agendaize the item for discussion/action at the January 2021 Board meeting and notify all potentially interested neighbors within 600 feet of the properties in question of the agenda item; staff was also directed to include notice of a potential deed restriction on the land to be imposed on the land to be exchanged and notice of the location of the land to be acquired (in a drainage setback area per the Gridded Mesa Plan).

**8. McGee Coastal Permit and Use Permit Application (Project Id P2954), APN# 192-082-37, corner of Evergreen and Poplar Roads (to construct a new 120 square-foot detached accessory structure (greenhouse) on a lot with a primary horticultural use; no plumbing to detached accessory structure).**

Director Siedman read the agenda item and inquired if anyone was present to speak to it. Chris Martinelli said he lives close by and believes it is a dangerous precedent to legalize 10 x 12 structures on vacant lots because "we all know they turn into living units" that people come stay in for the weekend despite the lack of facilities. He said a number of these small structures have appeared in his neighborhood; he does not see how agriculture can actually be done on the property and that perhaps saying so is just a strategy to get the structure approved. In response to an inquiry from director Comstock, staff confirmed that this parcel is not served by the BCPUD's water system.

Charlie Callahan said he is present to speak on behalf of the property owner; Barry McGee stated he also is present. They confirmed there is no water or electricity at the property; Charlie said that Mr. McGee owns a residence in Bolinas and the proposed structure is only to be used as a greenhouse so it will not pose the sort of concerns raised by Chris Martinelli. Director Godino inquired how one can have a greenhouse without water. Mr. McGee said the land will be a native garden of some sort and noted that it was a community dump for years. Another neighbor noted that the project originally was described to neighbors as an "artist studio", not a greenhouse, and that a party recently was held at the property with loud music and over 30 people in attendance without face coverings. Mr. McGee claimed not to know specifics about the party; the neighbor said it was hosted by his daughter. Arianne Dar said she does not object to 10 x 12's built as actual storage units, but she believes it is poor precedent for the County to approve a project like this on a property without water or wastewater facilities. If the structure becomes inhabited after it is permitted as a legal structure, she said, it will be "impossible" to get the inhabitants out. As such, her concern is the long-term precedent that would be set by legalizing these structures unserved by water or wastewater; the message to the County should be that the legalization of construction on lots without water meters "opens the door for abuse". Barry McGee said there are at least 20 similar structures built in the neighborhood and no one is getting permits for them. Janine Aroyan noted that the project description says the applicant is seeking to construct the greenhouse as an "accessory structure", which implies that it is accessory to an established primary use, which is not the case here.

Director Siedman directed staff to prepare a letter to the County of Marin reflecting the comments made at the meeting.

**9. Presentation re: a New Local Nonprofit Dedicated to Reducing Fire Fuel Hazards and Creating a “Fire Safe Bolinas” (M. Fraser and J. Cozzi).**

Mark Fraser said everyone “woke up” during the Woodward Fire and realized how vulnerable the community is to fire risk, particularly from the north end of town; “we got very lucky”, he said. He noted there is a tremendous fuel load, including trees, in the northern path toward town and the community should deal with them (or clear below them) to render Bolinas as fire-safe as possible. He acknowledged this may take months or years to achieve and he is working on creating a 501(c)(3) organization that will then embark on serious fundraising efforts, hire expert arborists, and develop a plan. Director Siedman asked if Mark is looking to the BCPUD Board for something specific concerning this project; Mark said he would like the blessing of and cooperation from the BCPUD, but most importantly he wants the BCPUD Board to be aware of the project and have an open line of communication. The directors expressed general support of the proposal to improve fire safety; director Comstock suggested that the Bolinas Fire Protection District would seem to be the logical lead agency on this project and he would like to know whether that district supports this effort. Mark said he would coordinate with them for a statement of support. Director Smith noted that Marin residents recently approved a County-wide property tax measure to improve fire safety and perhaps some funding can be directed toward this project. Director Siedman said that the Board seems to be generally supportive of Mark’s efforts and will look forward to receiving updates on this project in the future.

**10. BCPUD’s Volunteer Resident Permit Parking Plan Committee’s Summary of Interim Findings.**  
*(A Link to the Committee’s Presentation Materials Is Posted on the BCPUD’s website at [www.bcpud.org](http://www.bcpud.org)); Request for BCPUD Authorization to (a) Explore the Feasibility of a Permit Parking Plan with the County of Marin and the California Coastal Commission and (b) Survey the Bolinas Community for Input.*

Bruce Bowser and Sherry Hirsch were present to speak on behalf of the Resident Permit Parking Plan Committee. Bruce said that the six-member committee is comprised of four downtown residents – himself, Sherry, Al Minvielle, and Chuck McParland – and Sara McNamara and Judith Shaw from the Mesa. Sara designed the committee presentation with 42 slides of information; the presentation is posted on the BCPUD website. In Sara’s absence, Bruce presented an overview of the presentation, noting that it is one of perhaps several interim reports from the committee that will culminate in a final plan. The presentation covers how and why the committee was formed; the research the committee has conducted about parking problems in Bolinas and other coastal communities; how a parking plan should be structured (to encourage turnover of parking spaces to enhance access, and to start small as a pilot project); the challenges of obtaining approval for a parking plan from the California Coastal Commission (“CCC”); the enforcement hurdles that will be presented once a plan is approved and implemented; and the need for collaboration going forward between the BCPUD, the various departments of the County of Marin, the CCC.

Sherry Hirsch said that the committee would like to present the interim findings to the County of Marin and/or CCC staff; she said the committee would like to ask a BCPUD Board member to be a part of this presentation. Director Smith agreed to attend as the Board’s liaison to the committee. Director Siedman inquired about the survey the committee intends to publish in the community; Sherry said she believes it would be appropriate to first obtain County and CCC staff feedback on the presentation and what is possible in terms of resident permit parking before surveying the community to avoid setting unrealistic expectations. Director Comstock concurred and said he is impressed by how far the committee has come; the slideshow presentation is excellent and a lot of work has been done. Director Smith agreed and said he wants to be sure that unhoused Bolinas residents are accounted for in the parking permit plan that ultimately is developed; also, he said, details concerning how a proposed community services officer would function in town also will be very important. Directors Walker, Godino and Siedman also complimented the committee on its good work, noting that the downtown parking problems are particularly thorny and challenging. Director Siedman said the committee has the BCPUD Board’s support for its work, a Board member assigned as a liaison, and he wished the committee continued perseverance in its work.

**11. BCPUD Letter to CalPERS Requesting That CalPERS Divest from Fossil Fuel Assets and Invest Those Assets in Clean Renewable Energy Projects.**

Director Comstock asked for this item to be included on the agenda because the BCPUD is a member of CalPERS and its employees are beneficiaries of its pension plan. He thinks it is possible for CalPERS to seriously consider taking this issue up at this point in time, whereas 15 years ago CalPERS may not have been willing to do so. Director Comstock noted that on December 9<sup>th</sup> the New York state pension funds announced that they are going to divest from fossil fuels, and the University of California’s pension fund already divested completely earlier this year. In addition, CalPERS itself has been pushed by the California legislature to divest from coal companies; he noted it may require the California legislature to act again to require CalPERS to act, so the BCPUD’s request should also be directed to Bolinas’ state representatives. Finally, director Comstock said he believes the BCPUD’s employees should be consulted as to how they feel about the district taking this position and that the BCPUD should inquire whether other nearby districts who are members of CalPERS would like to join the district in this request.

Director Smith agreed and suggested the letter perhaps can be copied to the other districts to encourage them to follow suit rather than use staff time to try and coordinate an effort. Director Godino requested that the school district be copied as it is a CalPERS member district (on behalf of its non-certificated staff). Director Walker expressed her support for the letter and also for the suggestion that it be shared first with the district's employees. Director Siedman asked staff to prepare a draft letter and share it with the employees; if there are any objections, staff should agendaize the matter for further discussion at a subsequent Board meeting.

## 12. Other Business.

### a. Board Committee Reports.

Director Comstock inquired whether director Walker will serve on specific committees. Staff noted that Board generally elects officers and makes committee assignments at the January regular meeting. Director Siedman noted director Walker already has agreed to serve on the Board's Finance Committee and that will be formally approved at the January meeting. Director Smith suggested some of the Board committees perhaps should be reorganized or consolidated. Director Siedman directed staff to include an item on the January regular meeting agenda for the Board to consider that suggestion, as well as approve the officer and committee assignments.

-- *Finance: Fiscal Year 2020-21 Q1 Financial Statements; Update on Fiscal Year 2019-20 Audit; Budget Schedule for the BCPUD's Fiscal Year 2021-2022 Budget.*

Staff directed the Board's attention to the first quarter financial statements in the binders; in general, the district is on track with regard to its budgeted expenditures with the exception of workers' compensation premium payments, which have been higher than anticipated to an adjustment in the district's "experience modification factor" based on its claims history.

As for the audit, the draft of the financial statements have been delayed a bit due to the ongoing pandemic conditions, but work is progressing and staff expects to receive the draft soon.

Staff presented a proposed schedule for the Finance Committee's FY 2021-22 budget development meetings, which is tentative until the Finance Committee meets to approve it.

-- *Legal:* Nothing to report.

-- *Mesa Septic, Flood Control and Roads:* Nothing to report.

-- *Operations:* Nothing to report.

-- *Park and Recreation:* Nothing to report.

-- *Personnel:* Nothing to report.

-- *Sewer:* Nothing to report.

### b. Minutes of the November 18, 2020 regular Board meeting; Minutes of the December 1, 2020 Special Board Meeting.

Directors Comstock and Smith offered clarifying corrections to the minutes of the November 18, 2020 regular Board meeting.

D. Smith/L. Comstock      four in favor, Walker abstaining      to approve the minutes of the  
November 18, 2020 regular Board meeting, as clarified

Approval of the minutes of the December 1, 2020 special Board meeting was deferred to the January 2021 Board meeting

### c. Warrants.

D. Smith/G. Godino      four in favor, Walker abstaining      to approve the warrant list.

### d. Scheduling of Next Meeting(s):

January 20, 2021 at 7:30 p.m.

## 13. Adjournment.

10:35 p.m.