

Bolinas Community Public Utility District

A Regular Meeting Of The Board Of Directors

January 19, 2022 270 Elm Road, Bolinas

In compliance with local and state shelter-in-place orders, and as allowed by the Brown Act as currently in effect under the State Emergency Services Act, the Governor’s Emergency Declaration related to COVID-19, and the Governor’s Executive Order N-29-20 (March 17, 2020), the BCPUD did not offer an in-person meeting location for the public to attend this meeting. The meeting was conducted by the BCPUD Board, staff and public via Zoom.

1. Call to Order.

7:32 p.m.

2. Roll.

Directors Comstock, Godino, Siedman, Smith and Walker present via Zoom; director Siedman presiding.

3. Amend BCPUD Resolution 693: Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by the Governor (March 4, 2020), and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Bolinas Community Public Utility District for the Period of 30-Days Pursuant to Brown Act Provisions.

L. Comstock/D. Smith all in favor to adopt amended BCPUD Resolution 693, continuing the authorization of remote meetings of the BCPUD Board and committees for an additional 30 days.

4. Community Expression.

None.

5. Manager’s Report and Project Updates.

- *Update on the Status of the BCPUD’s Water Supply. (Update will be posted on the BCPUD website.)*

Staff reported that the good news continues to be improved rainfall in the district as compared to this time last year. As of January 18, 2022, the district recorded 22.21 inches of rain, which is slightly above average for this time of year. Last year at this same time, the district had received approximately 10 inches of rain. Between November 13, 2021 – January 14, 2022, water *production* averaged 63,179 GPD, or 107 GPD per connection. Water *consumption* during this same timeframe averaged 59,301 GPD, which is 101 GPD per connection. The district’s stored usable water supply in the Woodrat reservoirs as of January 18, 2022 (combined), plus the amount of treated water in storage, is estimated to be 16,256,079 gallons (100% of capacity), an increase of 3,717,024 usable gallons of water in storage as compared to the 12,539,055 usable gallons of water in storage on November 15, 2021 and a significant improvement from last year at this time, when the reservoirs were at less than 60% capacity. The district’s base flow recession model of the Arroyo Hondo Creek predicts that if the district receives average annual rainfall in February through June 2022, creek flows will be quite a bit higher than last year at the outset of the dry season in July. On the other hand, if the district receives only the same amount of rainfall during those months as in 2021, the model predicts creekflows at about the same level as last year heading into the dry season.

- *Update on New Composting Law (SB 1383) and Impacts for Bolinas Residents (see also Item 10, below).*

SB 1383, or California’s Short-Lived Climate Pollutant Reduction Strategy, is a new law that went into effect on January 1, 2022 which requires the diversion of organics away from landfill, which in Bolinas means that food waste, plant trimmings and unlined soiled paper products must now be disposed of in the green waste can. As staff has reported for some time now, the new law impacts the Bolinas-Stinson Resource Recovery Project (“RRP”) because it is not permitted to accept food waste; as a result the organics materials collected by Recology in the green waste cans will have to go to a permitted facility over the hill. Green waste without food scraps may still be taken by residents and businesses to the RRP for disposal. The BCPUD has a limited supply of kitchen counter food scrap containers available at the office on a first-come, first-served basis. As the franchise holder for solid waste disposal service in Bolinas, the BCPUD will be responsible for enforcing SB 1383 and will be implementing an ordinance to that effect. The BCPUD did apply to Cal Recycle for a waiver from the new record-keeping and related requirements as a “low population” area, but the application was denied for technical reasons and staff’s appeal of the decision also was denied. As such, the district now needs to enact an ordinance

consistent with SB 1383, amend its franchise agreement with Recology Sonoma-Marín, conduct educational outreach about the new law and its requirements in the community, and perform detailed record-keeping tasks, which it will do in partnership with the County of Marin and Recology. Staff also will apply for a grant to help off-set these implementation costs.

Questions ensued from directors and members of the public: what if one's property does not have room for a green waste can? Is it possible for Recology to provide a "neighborhood" green waste can for such properties? Can bamboo now be included in the green waste stream? What is prohibited in the green bin and what is prohibited in the blue bin? Can milk cartons be recycled or composted? What happens if people don't comply with the new requirements? Can brown "to go" containers be composted? Is it possible for Recology to create an app for people to use to determine the appropriate can to use for different waste? Should food waste now be diverted out of garbage disposals, as well?

Staff pleaded with residents not to use garbage disposals if they are on the sewer system. *Only* human waste, toilet paper and water should go into the sewer system; food scraps and other inappropriate materials (such as wipes) cause significant damage to the district's sewer pumps. Staff will confer with Recology about the questions raised during the meeting and request additional educational materials and guidance for distribution to customers. Staff encouraged the public to submit additional questions via email or call the office.

- *Operations Update.*

District staff currently is operating at 50% capacity due to various medical leaves at the moment and the staff not on leave has done a fantastic job of supporting of each other, shouldering on-call responsibilities and doing what it takes to keep the water and sewer systems running well.

The operations crew will have a site visit tomorrow from a technician to assist with the replacement of a cracked filter block on Filter #4. A leak on Mesa Road off the booster pump line was fixed last month with emergency assistance from Piazza Construction. It was a challenging repair on a paved road in tight conditions; the district crew performed traffic control for the job. The district has received lots of calls in the last two months about possible leaks that most often are determined to be surfacing groundwater due to the late 2021 rains.

Staff referred the Board to materials in the meeting binders pertaining to the new lead and copper rule and its requirements to inventory all water service lines to customer homes by 2024. This is a very burdensome rule in terms of staff time required to conduct such an inventory (which will require the exposure of the lines in many cases to confirm the materials) and staff is not yet sure how to proceed. EPA is hosting a nationwide series of webinars about the new rule and financial assistance may be available for small water systems on this, so staff will attend the webinars and develop a procedure for the district's inventory process.

As for the Woodrat 1 Overflow Pipe slip-line project, the district cannot proceed until the reservoir stops spilling and the pipe dries out sufficiently to install the project.

On the sewer side of operations, staff is in discussions with regulators from the Regional Water Quality Control Board about transitioning the district to a new waste discharge permit and has recently posed some questions to the regulators regarding the process/requirements which have not yet been answered.

Staff is pleased to report that the problematic force main check and plug valves in the vault on Wharf Road were replaced completely on December 3, 2021 (the check valve previously had been repaired several times) and the project went very well. The most interesting revelation of the project is that the plug valve was jammed nearly entirely shut as a result of an immense blockage of rags, wipes and other solids – this is why it could not be turned (staff had thought it was frozen and/or was stripped). This is an example of how problematic it can be when customers flush prohibited items down the toilet and highlights the need for the district to install a grinder before the wet well to pulverize any solids before they enter the pump station. The district's engineer has advised that staff install pressure gauges on the two lift station pumps to monitor regularly for any jump up in pressure, which likely would indicate another blockage developing inside the plug valve.

Staff reported that two of the four damaged sewer laterals identified during the district's November video inspections have been fixed; the other two repairs need to wait for the groundwater level to decline in the area to dry out the piping. A fifth lateral previously found to be damaged is more complicated as it is shared by two separate properties, so responsibility needs to be allocated properly.

Staff referred the Board to a service report in meeting binders about some equipment replacement and troubleshooting work recently performed on the solar array at the Woodrat Water Treatment Plant.

- *Alliance of Coastal Marin Villages/Coastal Communities Working Group.*

Per a request from Supervisor Rodoni, the Alliance of Coastal Marin Villages submitted a letter of support for the County of Marin's comments on the proposed redistricting maps pertaining to Marin; a copy of the letter is in the meeting binders.

Finally, staff reported that the Bolinas Eucalyptus Project submitted a pre-application consultation request to the County of Marin Planning Department to discuss their proposal to remove hazardous trees in a 12 acre area near the intersection of Olema-Bolinas and Mesa Roads for emergency egress/access purposes in the event of a fire.

6. Update from the BCPUD's Resident Permit Parking Plan Committee: *County of Marin Proposal for Downtown Parking Restrictions.*

Sherry Hirsch and Bruce Bowser were present on behalf of the BCPUD's Resident Permit Parking Plan Committee and began by discussing a PowerPoint slideshow that was presented to the County of Marin at a recent meeting. Sherry said that the purpose of the committee is to determine the feasibility of a fair and just permit parking plan that ensures ongoing access to downtown for Bolinas residents and visitors. Fundamentally, the committee members believe that limitations on overnight parking and camping are key to solving the problem as this will ensure the turnover of parking spaces currently occupied for days, weeks or months at a time. The committee has met with County representatives on several occasions about the town's concerns and the County (including representatives from the Community Development Agency, the Department of Public Works, County Counsel's Office, and the Sheriff's Office, in addition to Supervisor Rodoni) has now developed a proposed permit parking plan that it believes will be acceptable to the California Coastal Commission ("CCC") from a coastal permit perspective and will be enforceable by the Marin County Sheriff's Office. Most recently, the committee and County representatives met with the CCC's North Coast District Manager, who expressed cautious openness to the concept of permit parking in downtown Bolinas. Sherry said the question now is whether the County's permit plan is acceptable to Bolinas.

In general, the County's proposed permit parking plan would restrict parking between 2:00 a.m. and 5:00 a.m. on the residential side of Brighton Avenue only to those with residential permits; the opposite side of the street would have no restrictions. In contrast, Sherry noted that the current parking restrictions applicable to both sides of Brighton (as well as Wharf) (aka "Measure X") prohibit parking by certain vehicles between 11:00 p.m. and 5:00 a.m. Permit eligibility would be determined by the "issuing agency", which will not be the County, so that remains to be resolved – the County suggested either the BCPUD or the Bolinas Fire Protection District could be authorized to do so. Permits must be affixed to vehicles and the number of permits per household will be determined after the Department of Public Works conducts an assessment. A permit fee will be required to cover the cost of the program and no "guest permits" will be allowed. Sherry said there are a few additional provisions in the County plan, including a possible prohibition on vehicles over 22-feet in length (that isn't yet clear), but that these are the "nuts and bolts" of the plan. Many questions are yet to be answered: what portions of Measure X would remain in effect (the green zones, etc.)? Who will issue the permits? How much will the permit fee be? How will permit eligibility be determined? Sherry said some sort of a poll of residents – particularly those on the affected portion of Brighton Avenue (37 properties) – should be conducted to find out if they support the County plan. Finally, Sherry pointed out that the Department of Public Works has made a number of recent safety-related improvements in downtown Bolinas, including the new stop sign at the intersection of Brighton and Park Avenues, and has other "traffic calming" measures planned, all of which will improve safety and traffic flow, all of which is much appreciated by the committee and greater community at large.

Director Siedman complimented Sherry, Bruce and the committee for their presentation and hard work, noting that the primary implication for the BCPUD at this point appears to be a role in issuing the permits; he encourage the committee members to keep up the good work. Director Walker echoed director Siedman's commendations for the committee members' dedication of time and effort and she inquired what the committee needs now from the BCPUD. Sherry encouraged director Smith to present his thoughts as he has been attending the recent meetings as BCPUD's representative; she noted lots of issues are still to be worked out about the permits, but a key issue now is to figure out if the community supports/wants the County plan. Director Godino also thanked the committee for its work and said it seems like additional work is needed to fine-tune the proposed plan before the Brighton residents are polled. Sherry agreed and said the Department of Public Works also needs to conduct its assessment so residents know how many permits will be approved; she said the County also may be making tweaks to the plan in light of the recent CCC staff input.

Director Smith agreed that a tremendous amount of work has been done by the committee and that a lot of progress has been made as a result of the committee's efforts to improve safety downtown. He noted that the County has devoted a lot of time to assisting the community in this regard and he is pleased the County has been so engaged, as was CCC staff at the recent meeting Sherry referenced. He agrees with director Siedman that a key issue is whether the BCPUD is willing (and legally authorized) to take on the permitting responsibility, which will need to be self-supporting financially, and someone will need to be hired to administer it as current staff is already fully employed. Director Comstock also expressed

his thanks to the committee members for their dedicated work; he said he believes incremental progress definitely has been made to alleviate the parking crisis downtown to the benefit of the entire community (not just downtown residents), with the green zones, the overnight parking restrictions, the new fire lanes, and so forth – he encouraged the committee to keep those accomplishments in mind as they continue to work on the details of the resident permit parking plan.

Director Siedman concluded the item by stating that the Board believes the committee is proceeding in the right direction and the Board supports the committee's work. He said the Board seems to be willing to authorize the district to have a role in the permit process, subject to confirmation it has the legal authority to do so, as long as it is self-financing and does not burden current staff. He said that if and when the committee needs anything from the Board in the future, such as a letter of support or other action, to come back and ask; finally, he thanked the committee members for their good work.

7. Application to Transfer Water Meter to APN# 192-131-33 (Aspen Road near Alder Road) (Bolin Community Land Trust).

Director Comstock recused himself from consideration of this item.

Arianne Dar, Executive Director of the Bolinas Community Land Trust ("BCLT"), said that the BCLT is planning a project on this parcel much like the project underway on Overlook Road (at the intersection with Poplar), which consists of manufactured homes (one Single Family Residence ("SFR") and an Accessory Dwelling Unit ("ADU")). The BCLT therefore is seeking to transfer the meter it purchased from 22 Brighton Avenue (Gregg Welsh) to its parcel on Aspen Road near Alder to provide water service to this development; the BCLT needs to have the transfer approved in order to apply for the coastal permit to develop the property. In response to questions from the Board, staff said this transfer should be subject to all applicable requirements of the BCPUD, including those set forth in Ordinance 38, i.e., the execution of a water meter transfer agreement, and the approval of a Limited Water Use Permit (with a covenant running with the land to be recorded with Marin County that limits water use on the property on the terms set forth in that permit).

D. Smith/K. Walker four in favor, Comstock recused to approve the transfer of the BCLT water meter previously located at 22 Brighton Avenue to APN# 192-131-33, subject to all applicable BCPUD rules and regulations, including those set forth in BCPUD Ordinance 38.

8. Grant of License and Agreement between the Bolinas Community Land Trust and the BCPUD concerning the Well Located at 31 Wharf Road, Bolinas (APN#193-061-03).

Director Comstock recused himself from consideration of this item.

Staff reminded the Board that the BCPUD applied for and received permission from the State Water Resources Control Board ("SWRCB") Division of Drinking Water ("DDW") to add two groundwater wells to its water system, one of which is owned by the BCLT and located at 31 Wharf Road. The BCPUD prepared a simple draft license agreement which provides that the BCLT will allow the BCPUD to use the well to supply emergency supplemental water in the downtown pressure zone (and install treatment facilities at the district's expense) for the duration of the water supply emergency. Staff discussed the draft agreement with Arianne Dar, who mentioned some longer-term considerations the BCLT has about future use of the well. Staff suggested to Arianne that the parties put a limited-term license in place to cover the BCPUD's use of the well for drought relief purposes only, and then have a follow-up discussion about any longer terms uses/terms of interest to the BCLT. Staff therefore recommends that the BCPUD and the BCLT complete a simple license as soon as possible to allow the BCPUD's use of the well/installation of facilities for emergency drought relief purposes to benefit the town when/if needed; staff further recommends that the Board appoint an ad hoc committee of the Board to work with staff (and possibly the district's attorney or engineer) to negotiate with BCLT representatives the terms of a longer term/permanent license.

Directors Smith, Walker and Godino all agreed that it is appropriate for the BCPUD and the BCLT to first agree upon the terms of a short-term license for emergency drought relief and then discuss longer terms uses. Arianne Dar said she does not have any objection to this approach; but she said that her concern is that if it should turn out that the BCLT needs to use the well in order to provide adequate water for its development at 31 Wharf Road, she does not want to preclude that by entering into a long-term license at this juncture. Discussion ensued about this concern, the existing water meter at 31 Wharf and the previously proposed "swap and stack" of meters owned by the BCLT to adequately serve 31 Wharf Road (staff noted that the BCPUD enacted a separate resolution to accommodate the swapping and stacking of water meters, applicable to dedicated affordable housing properties only). Arianne said that the meter to be "stacked" per the earlier discussions was just transferred to the Aspen lot per the previous agenda item, which was necessary to fulfill commitments to the County and meet the timeline for the federal money obtained for the project, so she would like to explore alternatives and this longer term use issue might need to be part of the discussion. She emphasized that the BCLT does not want to jeopardize in any way the community's use of the well for drought relief purposes, but further discussion will be needed.

Janine Aroyan said it was her recollection that the BCLT meter just transferred to the Aspen lot was expressly discussed during earlier BCPUD Board meetings for use at 20 Wharf – it would be “stacked” there, along with another BCLT meter, enabling the water use allotment at 20 Wharf to be swapped over to 31 Wharf. Staff confirmed this discussion did take place, and the BCPUD Board enacted a resolution to permit such “swapping and stacking” for affordable housing purposes only; however, the BCLT has not yet applied for permission from the Board to swap and stack the subject meters. Director Siedman said that the water uses at 20 Wharf and 31 Wharf (both BCLT properties) clearly will need to be part of the longer term use discussions between the BCPUD’s ad hoc committee and the BCLT. He and director Walker volunteered to serve on the ad hoc committee, and staff was directed to coordinate a meeting with the BCLT representatives as soon as possible.

9. Letter Agreement between the BCPUD and the Firehouse Community Park Agency (aka “Mesa Park”) Approving the Transfer of \$177,952 in Proposition 68 Per Capita Grant Funds Previously Allocated to Mesa Park to the BCPUD for the BCPUD’s Project to Hard-Surface the Pedestrian-Bicycle Path on BCPUD Land.

Director Smith reminded the Board that the BCPUD already received an allotment of \$177,952 from the California State Parks Per Capita Grant program and the Board previously authorized the required 20% local match. However, he noted, these funds are not sufficient to pave the entire pedestrian-bicycle path route on BCPUD lands. The Land Stewardship Committee, led by Ken Masterton, has been fundraising locally for additional funds. As it turns out, the Firehouse Community Park Agency, known locally as “Mesa Park”, also has been allocated \$177,952 from the Per Capita Grant program but has decided not to accept these funds due to the local match requirement (which Mesa Park cannot satisfy); instead, it plans to use \$250,000 in funding it received from a separate grant program with no local match requirement. Director Smith spoke with Mesa Park Manager Michael Cavette about transferring the Mesa Park Per Capita Grant allotment to the BCPUD (which is allowed per the terms of the grant program); the Mesa Park Board is scheduled to meet next week and it looks like they will approve the transfer of funds to BCPUD. The Land Stewardship Committee has raised sufficient funds for the 20% match for the Mesa Park allotment, so the total funds available for the BCPUD path paving project will be \$450,000 if the allocation transfer is approved. California State Parks has requested a letter from the two agencies (and perhaps eventually an MOU) affirming that both agencies consent to the transfer, hence the draft letter agreement before the Board for approval. Director Smith moved to approve the letter agreement and director Godino seconded. Discussion ensued and it was noted that the Mesa Park Board may request changes to the letter agreement when it is considered next week; in addition, staff suggested the Board specifically authorize the General Manager to sign the letter on behalf of the BCPUD.

D. Smith/G. Godino all in favor to approve submitting a letter of agreement between the BCPUD and Mesa Park approving the transfer of \$177,952 in Proposition 68 Per Capita Grant Funds previously allocated to Mesa Park, to the BCPUD in substantially the form presented (with minor changes allowed if requested by the Mesa Park Board as long as those changes do not change the substance of the letter agreement) and authorizing the BCPUD’s General Manager to sign the letter agreement on behalf of the BCPUD.

10. BCPUD Resolution 695: Authorizing the Grant Application, Acceptance and Execution for the Water Wells For Drought Relief Projects.

Staff explained that BCPUD Resolutions 695 and 696 are required components of the grant applications the BCPUD is submitting to the Department of Water Resources’ Small Community Drought Relief Program to install facilities needed to operate the two emergency groundwater wells and to replace the undersized steel pipeline on the Bolinas Mesa (which is in very poor condition and prone to significant leaks and water losses), respectively.

D. Smith/G. Godino all in favor to approve BCPUD Resolution 695.

11. BCPUD Resolution 696: Authorizing the Grant Application, Acceptance and Execution for the High Priority Pipeline Replacements Project.

L. Comstock/D. Smith all in favor to approve BCPUD Resolution 696.

12. BCPUD Ordinance 40: Mandatory Organic Waste Disposal Reduction Ordinance; Amendment to Franchise Agreement with Recology Sonoma Marin for SB 1383 Compliance Services; Application to Cal Recycle for SB 1383 Implementation Grant Funds.

Staff reported that because the district’s application for a low population waiver from compliance with certain provisions of SB 1383 was denied by Cal Recycle, the district will need to pass an ordinance mandating compliance with the new state law within the jurisdictional boundary of the district and setting out enforcement mechanisms by April 1, 2022. Staff included a sample ordinance from another special district in the Board binders as an exemplar only; there is no action item tonight. Rather, staff will

consult with the district's attorneys and prepare an ordinance specific to the BCPUD for a first reading at the February 2022 meeting and enactment at the March 2022 meeting. In addition, the district will need to amend the franchise agreement with Recology to require and pay for SB 1383 compliance services; there is a proposed amendment from Recology in the Board binders, but staff has not yet had time to review it; this item is informational at this point. Finally, staff is asking for the Board to take action to approve the district's submittal of an application to Cal Recycle for SB 1383 implementation grant funds; the application is due on February 1, 2022.

K. Walker/D. Smith all in favor to authorize the General Manager to submit an application on behalf of the BCPUD to Cal Recycle for SB 1383 implementation grant funds.

Director Siedman agreed to work with staff to on the amendment to the franchise agreement with Recology Sonoma Marin.

13. Inspection Report re; BCPUD Building at 270 Elm Road, Bolinas.

Director Siedman said that he has had discussions with staff about the condition of the BCPUD's building over the years; the departure of the Bolinas Childrens' Center then prompted staff to commission an inspection report, a copy of which is in the Board binders. The report details numerous building deficiencies, many of which relate to the original construction of the building approximately 100 years ago. The immediate question is whether the building in such bad shape that it isn't worth spending significant money to save it, or is the building worth saving and at what cost? Director Siedman said the decision ultimately is an economic one. Discussion ensued and director Walker expressed support for a full rebuild, including a possible expansion of 10% of the square footage, which is allowed under the applicable building codes. Director Godino expressed confidence that the community will be able to find many great uses for a new building, noting many years of wonderful memories from the historic uses, including the Bolinas Childrens' Center; she also expressed concern about the potential costs involved.

Director Comstock said the report documents that the building is in terrible shape and he believes it will be cheaper to rebuild it from the ground up, ideally with a similar architectural plan. He estimated that a new building could cost upwards of \$2 million and said it may be worthwhile to pursue a potential partner interested in sharing the building who can contribute financially to the cost of rebuilding. Arianne Dar said that the BCLT would be interested in being a partner and she believes the BCLT would be able to secure funding to construct affordable housing as well as preserve community space and office space. Genie McNaughton expressed support for the BCPUD-BCLT partnership concept and said the community should be involved in how to best use a new building; she said it could be a wonderful opportunity. Janine Aroyan also expressed support for mixed use and said the site might be ideal for senior housing, partnering either with the BCLT or another entity. Director Smith said that the building could be a lot smaller if it was being rebuilt for BCPUD needs alone; he agreed that if the building will be replaced on a similar scale for multiple uses, the community should be brought in to the discussion.

Discussion turned to the process for moving forward; director Siedman suggested the Board create a committee to begin the work. Director Walker volunteered to be on the committee. Director Godino expressed interest but noted that she will be out of the country for a while this year. Board members expressed a desire not to add another project to staff's plate at the present time. Genie and Janine both said they are willing to help, as did Jennie Pfeifer, and urged the Board to reach out to the community for input and assistance. Staff said it is inspirational to think that a collaborative project to rebuild the building could bring different parts of the community together in such a constructive and positive way and thanked the Board for being willing to create a committee to shoulder a lot of the work; she noted that it may be worthwhile to engage a structural engineer or other appropriate professional for the sole purpose of assessing the safety of certain portions of the building as it may be prudent to restrict access to certain areas where the flooring is particularly bad. Following the discussion, director Siedman suggested directors Walker and Godino work with staff to put together a committee and report back to the Board in February about that as well as a potential safety inspection.

14. Volunteer Committee Reports:

- *Resident Permit Parking Plan Committee:* Nothing further to report.
- *Resource Recovery:* Staff reported that the Bolinas Fire Protection District may have located a replacement loader (to be paid for with grant funds) for the site.
- *West Marin Mosquito Control Coordinating Council:* None.
- *Land Stewardship Committee:* Janine Aroyan submitted a summary report about the Committee's various work tasks and said the Committee would like to be on the agenda in the next month or so to talk about the Brighton Beach entry area, among other projects.

15. Other Business.

a. Board Committee Reports.

--Finance: Fiscal Year 2021-2022 Q1 Financial Statements; Budget Schedule for the BCPUD's Fiscal Year 2022-2023 Budget

Staff reported that the first quarter financial statements are in the Board binders and indicate that the district's revenue is well below budget in terms of metered water sales (running at about 50% of budgeted revenue) and interest income (less than \$1,000 earned during the first quarter whereas last year over \$7,000 was earned, which was a decline from the prior year). In addition, the district experienced unbudgeted expenses relating to emergency infrastructure repairs on the water and sewer systems. In addition, the district received a large "net metering true up" bill of more than \$17,000 due to the failure on one of the two inverters at the water treatment plant.

L. Comstock/D. Smith all in favor to approve the budget schedule for the BCPUD's fiscal year 2022-2023 budget.

-- Legal: Nothing to report.

-- Mesa Septic, Flood Control and Roads: Nothing to report.

-- Water and Sewer Operations: Nothing further to report.

-- Personnel: Nothing to report.

b. Minutes of the September 22, 2021 Special Board Meeting; Minutes of the October 20, 2021 Regular Board meeting; Minutes of the November 17, 2021 Regular Board Meeting; Minutes of the December 6, 2021 Special Board meeting; Minutes of the December 15, 2021 Regular Board Meeting.

Director Siedman left the meeting to recharge the battery on his computer; director Smith presiding.

L. Comstock/G. Godino four in favor/director Siedman absent to approve the minutes of the September 22, 2021 Special Board meeting.

L. Comstock/G. Godino four in favor/director Siedman absent to approve the minutes of the October 20, 2021 regular Board meeting.

The minutes of the November 17, 2021, December 6, 2021 and December 15, 2021 meeting were not yet available.

c. Warrants.

In response to questions from director Comstock, staff explained that R.J. Ricciardi is the district's new outside auditor and USA Bluebook is a supplier of various equipment needed at the water treatment plant.

L. Comstock/G. Godino all in favor to approve the warrant list.

Director Siedman rejoined the meeting.

d. Scheduling of Next Meeting(s):

Regular Meeting: February 16, 2022 at 7:30 p.m.

16. Adjournment.

10:31 p.m.