

Bolinas Community Public Utility District

A Regular Meeting Of The Board Of Directors

November 17, 2021 270 Elm Road, Bolinas

In compliance with local and state shelter-in-place orders, and as allowed by the Brown Act as currently in effect under the State Emergency Services Act, the Governor’s Emergency Declaration related to COVID-19, and the Governor’s Executive Order N-29-20 (March 17, 2020), the BCPUD did not offer an in-person meeting location for the public to attend this meeting. The meeting was conducted by the BCPUD Board, staff and public via Zoom.

1. Call to Order.

7:32 p.m.

2. Roll.

Directors Comstock, Godino, Siedman, Smith and Walker present via Zoom; director Siedman presiding.

3. BCPUD Resolution 693: Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by the Governor (March 4, 2020), and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Bolinas Community Public Utility District for the Period of 30-Days Pursuant to Brown Act Provisions.

Director Siedman noted the Board currently must re-adopt BCPUD Resolution 693 every 30 days and make the necessary findings to continue to meet remotely due to the pandemic, rather than in person as otherwise is required by the Brown Act.

L. Comstock/D. Smith all in favor to adopt amended BCPUD Resolution 693, continuing the authorization of remote meetings of the BCPUD Board and committees for an additional 30 days.

4. Manager’s Report and Project Updates.

- *Update on the Status of the BCPUD’s Water Supply.*

Staff reported that the big news since last month’s update is the rainfall: as of November 15, 2021, the district has recorded 12.52 inches of rain, with 11 of those inches occurring in October and November. In contrast, last year at this same time, the district had received less than 0.5 inches of rain. There is only one year on record when the district recorded more rainfall in October than it did this year. Between October 16, 2021 and November 15, 2021, diversions from the Arroyo Hondo Creek to the Woodrat Water Treatment Plant averaged 44,301 gallons per day (GPD), which was 9,394 GPD less than the average diversions to the plant the prior month (53,695 GPD). Due to high turbidity levels in the creek from the recent storm events, staff did not divert any water from the creek for the better part of 10 days during this timeframe, and ran the plant on the Woodrat 1 Reservoir water source from November 13, 2021 through this morning (the plant is now back on the Arroyo Hondo Creek water source). The total usable water supply stored in the Woodrat reservoirs as of November 9, 2021 (combined), plus the amount of treated water in storage, is estimated to be 12,539,055 gallons (equivalent to approximately 75% of capacity), an increase of 3,653,454 gallons in storage as compared to the 8,885,601 gallons of water in storage on October 15, 2021. Staff diverted a total of 162,900 gallons of water from the Arroyo Hondo Creek to the Woodrat 2 reservoir from November 1-2 and from November 8-9, 2021 (combined).

Between October 16, 2021 and November 15, 2021 water *production* averaged 46,835 GPD, or 80 GPD per connection. Water *consumption* during this same timeframe averaged 51,833 GPD, which is 88 GPD per connection. The differential is explained by the fact that the plant was off for an extended period due to high turbidity levels, so the town’s consumption was drawing down some of the stored water in the district’s treated water storage tanks. As of today’s date, the Woodrat 1 reservoir is full and the Woodrat 2 reservoir is within inches of being full (it has filled another 3 feet from overland run-off since November 9th). Staff projects that the district will be at 100% of stored water capacity within the next few days. It is very interesting and important to note that the very concentrated periods of relatively high rainfall the district has received so far this year resulted in a different response from the watershed as compared to last year (i.e., immediate and very productive overland flow into both reservoirs).

Staff then discussed the updated base flow (BF) recession model for the Arroyo Hondo creek. It has not been possible to collect actual creek flow data following the October rains because creek flows over-topping the gate create an unmeasured component in the mass balance calculation; in addition, the gate was raised on October 23, 2021 in anticipation of the “atmospheric river” rain storm. As such, the district is using this model to assess creek base flow response to rains, but we currently are unable to check the model again for actual flow data. Staff is working to develop a means by which to measure creek flows at the upper diversion point. The model indicates that the base flow portion of the creek flow

is now greater than 100,000 gallons per day due to the recent rains. This indicates that when conditions permit (i.e., the creek is not overly turbid), demand for water in town through the end of February 2022 will be met by creek flow, without drawing on the district's usable stored water supply in the reservoirs.

In light of the much-improved water supply conditions described in this memorandum, staff will recommend later in the meeting that the Board suspend BCPUD Resolution 680 (aka the "mandatory rationing resolution") so that an increase in town-wide water consumption to 66,000 GPD (averaged over seven days) does *not* trigger mandatory rationing at the present time. Staff will continue to keep the Board and community updated on water supply conditions. If and when water supply conditions warrant the re-imposition of BCPUD Resolution 680, staff will immediately inform the Board and the community. Despite the wet start to the rain year, staff noted that the next two weeks are forecasted to be relatively dry and seasonal models continue to point to a rather high likelihood of a drier-than-average winter and spring.

- *Report on Inspections of BCPUD Sewer Collection System.*

During the October rain events, particularly the "atmospheric river" storm of October 24-25, 2021 (5 inches of rain received in 48 hours), and again during the November 9th storm event (2 inches of rain received in 24 hours), the district experienced significant increases in flows to the sewer collection system. Prior to these rain events, during the first three weeks of October, flows into the sewer system were very low (thanks to ongoing water conservation) and averaging under 15,000 gallons per day ("GPD"). Sewer flows increased considerably after October 24th and again after November 9th. Given the immediate surge in flows into the system during/following significant rain events, staff initially suspected that customers *may* have inadvertently connected roof drains or sump pumps into the sewer collection system. (Many jurisdictions are combined sewer/storm water systems; the BCPUD, however, is not and storm water therefore is *not* allowed to be diverted into the district's sewer collection system). On October 26th, staff began an inspection of properties on Brighton Avenue to determine whether any of them may have connected to the sewer system. These inspections were inconclusive as many residents were not at home and others who were did not have complete knowledge of their systems. BCPUD staff therefore decided to "smoke test" a small section of this street; this initial testing identified an open clean-out pipe in the ditch along Brighton Avenue adjacent to the lumber yard, which could have been delivering rain water into the sewer collection system during the October 25th rain event. Staff investigated and could find no existing use of this clean-out pipe, so it was capped. Additional smoke-testing is planned.

On November 3rd, after flows surged again following less significant rain events, staff pulled manholes on the Little Mesa and observed areas of increased flows. Staff followed-up at customer homes and located two toilet leaks contributing several thousand gallons of water per day to the system. Unfortunately, flows continued to increase after another rain event on November 4th, so staff engaged Roy's Sewer Service to video-inspect the collection system on Brighton Avenue during a forecasted rain event on November 9th. The video inspection proved very worthwhile as the video confirmed 5 seriously damaged homeowner sewer laterals; cracks and separations in these laterals were in-taking copious amounts of groundwater and conveying that groundwater directly to the BCPUD sewer main. Per BCPUD Ordinance 29, homeowners are responsible for the maintenance and repair of their sewer laterals to the district's main. Additional video inspections are planned for other sections of the collection system, to be scheduled in connection with upcoming forecasted rain events. In response to questions from director Smith, staff stated that the most recent smoke-testing and video inspections of the collection system had occurred on the piping in Wharf Road.

- *Operations Update.*

BCPUD staff continues to push forward with the emergency groundwater well projects. Engineer Allan Richards has recommended and staff concurs that the district should submit an application for grant funding via the Department of Water Resources Small Community Drought Relief Program to cover the installation costs of bringing the wells online. Allan recently prepared and submitted a grant application to this program for the Stinson Beach County Water District and he believes the BCPUD has a strong likelihood of success as this is a "first come- first served" grant program. Staff has requested that Allan submit a proposal to assist the district with a grant application for the Board's consideration as soon as possible.

Staff provided copies of the weekly drought reports the BCPUD is required to submit each Friday to the State Water Resources Control Board ("SWRCB"), as well as a report on the drought-related costs the district has incurred since April 2, 2021, which total just under \$140,000 (approximately \$55,000 in staff time, \$80,000 for professional services relating to the emergency ground water wells and \$3,150 in legal costs).

The district is ready to proceed with the Woodrat 1 Overflow Pipe Slipline project and had scheduled it for the week of October 25th, but because the recent rains re-filled the reservoirs, the project must be deferred until Woodrat 1 is no longer spilling as the slip-lining must be done in a dry pipe.

The Notice of Completion was filed for the East Tank Rehabilitation Project (which the Board accepted at the September 15th regular meeting) and the final retention payment has been made to Piazza Construction, so this project is now complete.

The district has received a proposal from Day Electric in the amount of \$4,875 to replace the combiner boxes at the Woodrat Water Treatment Plant solar array, as well as replace the air filters on the inverters and trouble-shoot any wiring issues. Staff has authorized the work to proceed and it is scheduled to be performed next week.

Staff has scheduled an inspection of the BCPUD building at 270 Elm Road at a cost of \$2,250; the inspection will occur next week. A brief discussion ensued, during which staff said the building is approximately 100 years old and just under 5,000 square feet in footprint. Staff has asked the Bolinas Museum if there are any records pertaining to the building that might be helpful to the district.

The district's operations crew raised the gate at the lower diversion point on the Arroyo Hondo Creek in anticipation of the October 24-25 storm event and the crew anticipates operating off the upper diversion point for the foreseeable future. Staff is researching manufacturers of similar gates and has identified several on the West Coast. Staff also is in the process of seeking engineering advice concerning repairs needed to the gate, including possible replacement of the wear plates and gasket.

Today the district finally received the replacement check valve and plug valve it ordered in early October to replace the existing valves on the sewer force main in the vault outside Smiley's. Evidently supply chain problems are the reason for the long delay. The district will work with Piazza Construction on an emergency basis to install the replacement equipment next week. The crew has been operating the lift station on a manual basis since the October 7th repair of another blown gasket in an abundance of caution given the potential for failure, which could cause a sewer spill. The district recently received delivery of the new generator for the lift station after a long delay also caused by supply chain problems; it has been installed and the crew has notified the rental company to come retrieve the rental generator.

- *Alliance of Coastal Marin Villages/Coastal Communities Working Group.*

Staff reported that staff departures at the California Coastal Commission's San Francisco office have resulted in a delay of the planned fall work on the Marin County Local Coastal Program's Environmental Hazards chapters.

Per a request from Supervisor Rodoni, the Alliance of Coastal Marin Villages is working on a letter of support for the re-drawn maps for congressional and state seats because the new maps better align Marin County with Sonoma County (rather than Napa and Solano Counties as per the original maps); the deadline for comment is November 24th.

In general operational news, staff reported that a tree fell across the Arroyo Hondo Creek during the November 9th storm event and slightly damaged the raw water transmission line between the upper and lower diversion points, which staff was able to repair after Chuck Oakander's crew came to do an emergency removal of the fallen tree. Staff thanked Chuck and his crew, as well as the community members who alerted the BCPUD to the situation, which they noticed while hiking the fire road after the storm.

On the sewer side of operations, staff noted that the Board will be discussing the forthcoming update of the district's waste discharge permit under agenda Item 8 and staff previously reported on the on-going collection system inspections. Spray disposal season officially ended on November 15th; the levels in the treatment ponds are quite low at this point due to the ongoing water conservation and low rainfall.

Staff will be meeting tomorrow with Recology representatives to prepare an application to CalRecycle for a "low population waiver" from some of the requirements of SB 1383. The Board reviewed correspondence received since the last Board meeting, including a notice that the College of Marin will be hosting another update meeting via Zoom on December 15th concerning the status of the Bolinas lab building on Wharf Road.

5. Community Expression.

None.

6. Update from the Bolinas Community Land Trust on the Status of the Wharf Road Gas Station.

Arianne Dar, Executive Director of the Bolinas Community Land Trust ("BCLT"), said she asked to appear and report on the gas station at this meeting because she views the gas station as a community resource. She reported that the necessary repairs have been completed at a cost of more than \$100,000, and she noted that a previous repair was twice as expensive. The BCLT does not make money on the gas station and the repairs are draining resources; she encouraged the community to think about the gas station and what will be needed to keep it operational. She said a lot of seniors and other locals depend upon it and the BCLT agrees that it is a critical resource – but the costs of keeping it going are

considerable. Discussion ensued about the recent repair, which was to correct a situation in which groundwater was getting into one of the tanks and, since water is heavier than gasoline, the gas level in the tank was rising quickly and could have escaped into the environment. Fortunately, this did not happen; due to quick and responsible action by the BCLT, a fuel spill was averted.

7. Request by Muir Beach LAN to Locate Infrastructure on BCPUD Property (APN# 193-030-38, 101 Mesa Road, Bolinas) in Order to Extend Internet Service to Additional Bolinas Residents. (Leighton Hills, Muir Beach LAN).

Leighton Hills of Muir Beach LAN was present to explain the request. First, he reported on numerous upgrades Muir Beach LAN has made to its capacity to provide high-speed internet to more areas of Bolinas. He explained that they would like to locate a small repeater and receiving antenna (that will draw about 20 watts of power, similar to a night light) by the flow meter station at the interior treatment ponds. In response to questions from director Comstock, Leighton explained that locating equipment there will enable Muir Beach LAN to serve the Tacherra Ranch and other nearby portions of the Mesa, as well as improve service to existing customers identified by the Bolinas School and new customers along Horseshoe Hill and in Paradise Valley. He noted the district also will benefit as it will be possible to now have high-speed internet service at the wastewater treatment facility; Muir Beach LAN also plans to serve the Woodrat Water Treatment Plant. Staff said the crew does not have any operational concerns about locating the repeater at the flow meter station. Director Godino said that Muir Beach LAN's effort to improve internet service for the school families had had an enormous positive impact.

D. Smith/G. Godino all in favor approving Muir Beach LAN's request to locate a repeater and receiving antenna at the flow meter station on BCPUD property at 101 Mesa Road (APN# 193-030-38).

8. Update on the San Francisco Bay Regional Water Quality Control Board Decision to Enroll the BCPUD's Wastewater Treatment Facility under the Statewide General Order for Small Domestic Wastewater Treatment Systems (State Water Resources Control Board Order WQ 2014-0153-DWQ) (K. Gies, Engineering Manager, West Yost); Authorize BCPUD General Manager to Retain Additional Consulting Engineering Services from West Yost re Feasibility Assessment of Grant Funding for Additional Sewer Connections and/or Follow-up Technical Services Relating to the Statewide General Order Permit Transition Process.

Staff introduced Kathryn Gies, Engineering Manager with West Yost Associates, who is attending the meeting to provide information or answer questions from the Board; staff said Ms. Gies already has been tremendously helpful to the district by providing initial guidance with the permit transition process. As the agenda item indicates, the San Francisco Regional Water Quality Control Board ("Regional Board") recently notified the district that its waste discharge permit (for the wastewater treatment plant) is outdated and that the Regional Board would like to transition the district to the SWRCB's general order WQ 2014-0153-DWQ for small wastewater systems ("General Order"). The Regional Board requested the district to submit an application to enroll under the General Order, along with a technical report, by December 1, 2021.

Upon reviewing the General Order, staff has concerns about the district's ability to comply with all of the terms. For example, the district's pond and disposal system is intentionally designed to accommodate the high-rainfall conditions that occur in the Bolinas area from time to time by, in part, allowing for spray field land application when the ground is saturated by using a runoff containment system that collects the runoff and channels it through treatment "fields" to two, distinct discharge points (the "seepage ponds"). However, the General Order includes provisions that generally prohibit this type of operation unless the applied flow is disinfected or other protections are in place. Other concerns relate to the fact that the BCPUD does not disinfect its wastewater prior to land disposal and the General Order does not allow for the spraying of un-disinfected water in areas where the public may be present, and to the potential for the district to need to invest in additional storage capacity and/or accept new limitations on the available plant capacity. Staff conferred with Ms. Gies and resolved to request a meeting with Regional Board staff to discuss these concerns at a high level and explore whether a "site specific" permit for the BCPUD's facility would be more appropriate.

The Regional Board staff -- Sam Good and Margaret Monahan -- graciously agreed to a meeting on October 28, 2021. Ms. Gies led the meeting, explained the above-described staff concerns and stated that the BCPUD would like additional time to prepare a presentation for Ms. Good and Ms. Monahan about the district's wastewater treatment facility and engage with them to decide whether the best path forward would be to transition the BCPUD's facility to the General Order, or whether a "site specific" permit would be more appropriate given some of the unique features of the BCPUD's system. Following some discussion, it was agreed that the December 1, 2021 deadline is waived and the BCPUD instead will work on a presentation to deliver to Ms. Good and Ms. Monahan during a follow-up remote meeting to be held in early 2022.

Ms. Gies also mentioned during the meeting that the district had advised the Regional Board in early 2021 that it would like to add seven new connections to its sewer system. All of these properties are

located on Canyon Road; two of the properties at the end of the road have been ordered by the County of Marin to connect to the district's sewer system due to failing septic systems that cannot be repaired to acceptable standards, and the neighboring properties also have requested to be added. Ms. Monahan was aware of the situation and expressed immediate support for this request as long as the district can confirm that it has sufficient capacity. Ms. Gies explained that adding seven connections to the system would not result in enough change in flows to the plant to substantially impact the treatment capacity or the storage capacity analysis that will be needed to support the permit renewal, particularly since the district can and will impose a limit on the maximum water use allowed at each property. The Regional Board staff agreed to consider the potential approval of these connections in light of the district's outstanding moratorium on new connections and staff is in the process of developing a follow-up email to clarify this request.

Ms. Monahan asked about the feasibility of additional connections beyond the seven Canyon Road connections. Ms. Gies said that the feasibility of any additional new connections will depend on the ultimate new permit terms applicable to the BCPUD's facility and the storage analysis findings. The state's "septic-to-sewer" program was then discussed: there is considerable grant funding available (\$650 million in 2022, and likely more to come) at the present time for both planning and constructing "septic-to-sewer" programs – particularly for small and/or low-income disadvantaged communities. (Ms. Gies has advised that this funding could be used by the BCPUD to construct new storage or treatment facilities needed to accommodate new connections.) Ultimately, Ms. Gies told Ms. Good and Ms. Monahan that the district will include a storage analysis in its presentation at the follow-up meeting in early 2022 and also will explore the possibility of "septic-to-sewer" grant funding.

Following the October 28, 2021 call with the Regional Board, staff and Ms. Gies have conferred further about the costs and benefits of pursuing grant funding for the evaluation and implementation of improvements to the BCPUD's wastewater facility (treatment, collections and disposal components) to enable the BCPUD to allow additional connections for customers on failing septic systems beyond the seven customers on Canyon Road. There may also be an opportunity to access these grant funds to help pay for the Canyon Road connections. If the BCPUD decides to pursue a more expansive septic-to-sewer strategy, it will be prudent to circle back with Ms. Good and Ms. Monahan to defer the permit adoption process.

Staff recommends that the district work with West Yost to complete a preliminary assessment of the likelihood of success in obtaining septic-to-sewer grant funding before a final decision is made regarding the more expansive septic-to-sewer strategy. West Yost estimates that the cost of such a preliminary assessment would be \$5,000 - \$10,000. The timeline for this initial effort would be a few months. Following this assessment, staff and Ms. Gies will return to the Board with a recommended strategy for completing the next steps which, if the preliminary assessment is encouraging, would be to complete a planning grant application and the subsequent planning studies for a comprehensive septic-to-sewer evaluation. The timeline for this planning effort could be a 12-to-18 month process, or more. The preferred strategy would be to obtain grant funding for most of the planning efforts and a key goal of the initial study is to better define what the potential overall costs would be for the district.

If the BCPUD Board ultimately concludes it is not interested in pursuing grant funding to expand the collection system (i.e., add new connections beyond the 7 on Canyon Road) through the septic-to-sewer program, or the preliminary assessment reveals the district is unlikely to receive significant grant funding, then staff and Ms. Gies will move forward with the permit transition process as previously described. The first step in the permit transition process will be the presentation to Regional Board staff in 2022. West Yost estimates the cost of preparing a technical presentation for this meeting, which would include the storage analysis needed to support the permit adoption, will be \$10,000 - \$15,000. The total costs for the complete permit transition process cannot be estimated until after the 2022 meeting with RWQCB staff.

Ms. Gies emphasized that the SWRCB's grant programs previously did not include planning funds; however, there is now \$650 million available in the "septic-to-sewer" program and reportedly 10% of that has been designated for planning projects. She said the SWRCB particularly wants to assist small and disadvantaged communities with failing septic systems, but all small wastewater systems are eligible to apply. She advised the BCPUD to explore whether portions of the community would be considered disadvantaged so that the district could apply for that pot of funding, which is particularly advantageous. West Yost works with a funding expert who could assist with that effort. In response to questions from the Board, Ms. Gies said that a planning study for a district of the BCPUD's size likely would cost \$300,000 - \$500,000, which would include a condition assessment of the entire system, collection, treatment and disposal. If the planning study confirmed that additional connections could be made (from septic-to-sewer), the district could then apply for grant funding to construct the facility improvements needed, which Ms. Gies estimated would be in the \$3 million - \$5 million range. She said the district may need to spend as much as \$50,000 out-of-pocket to pursue the planning and construction grants over the next several years. Discussion ensued about the potential benefits to the community of being able to offer additional connections to the sewer system and potential implications for operating costs. At the conclusion of the discussion, the Board resolved to move forward with the first step of the process per staff recommendation to engage West Yost to complete a preliminary assessment of the district's likelihood of success of obtaining septic-to-sewer grant funding.

L. Comstock/ K. Walker all in favor to authorize the General Manager to retain additional consulting engineering services from West Yost at a cost of up to \$10,000 to perform a feasibility assessment of grant funding for additional sewer connections.

9. Suspension of BCPUD Resolution 680 (the “mandatory rationing resolution”).

Director Siedman noted that there is a memo from staff recommending the Board suspend Resolution 680 (the “mandatory rationing resolution”); at the present time, given the recent rainfall, staff does not believe it is necessary to trigger mandatory rationing of water if community consumption should increase to more than 66,000 gallons per day (on a seven-day running average). Staff further recommends removing the signs posted around town about the water supply shortage, as well as the large sign at the entrance to town. Director Comstock said that it is extremely good news that the district is in a position to do this, with the reservoirs 100% full. He said there are three reasons for the district’s improved water supply status: the community’s astounding reduction in water use (50% reduction); the fact that the creek flow held up better than expected during the summer and fall, and the early rainfall. He said he believes the sign at the entrance to town had a tremendous impact and he commended the staff on taking the lead to make it all work, without the need to ever enact mandatory rationing. Director Comstock said that staff should be honored for their efforts, as should the community; he moved to suspend Resolution 680, noting that it has proven to be an incredibly effective water supply management tool.

L. Comstock/D. Smith all in favor to suspend BCPUD Resolution 680.

10. BCPUD Resolution 694: Approving BCPUD’s Application for California Drought, Water, Parks, Climate, Coastal Protection and Outdoor Access for All Act of 2018 Per Capita Program Grant Funds.

Director Smith explained that this resolution needs to be passed to authorize the district to apply for the grant funding allotted to it under the Per Capita Program; the deadline is December 31, 2021. He said that he and staff have been in close contact with the Project Officer at Cal Parks assigned to the district’s allotment to resolve a variety of questions. Some of those questions have been resolved, primarily those concerning the scope of work, which is indefinite at this time since it is not yet known how much money will be raised privately to supplement the grant funds, or how the bids will come in. The Project Officer has said that as long as the entire path is open to the public at the end of the project, it will be considered “complete” even if the entire route is not paved. Director Smith said the district is still in discussions with Cal Parks about the waiver of the Deed Restriction that otherwise would apply; staff underscored that this is a key issue as the district cannot encumber this property with a Deed Restriction given its other uses (i.e., the wastewater treatment facility and Resource Recovery Project). Director Smith noted that passing this resolution is essentially a first step; the district then will be required to sign a binding contract with Cal Parks by June 30, 2022, by which time all outstanding questions should be resolved.

D. Smith/G. Godino all in favor to approve BCPUD Resolution 694.

Volunteer Committee Reports:

-- *Resident Permit Parking Plan Committee: Report from Committee on Recent Meetings With County of Marin.*

Sherry Hirsch was present on behalf of the committee and said the County currently plans to renew Measure X for two years and make the green zones permanent in town; the County hearing to consider the renewal is scheduled for tomorrow morning at 10:00 a.m. The committee recently had a walk through the downtown with County staff from the Department of Public Works, Supervisor Rodoni and Fire Chief Krakauer. Sherry said some of the committee members are very disappointed because it appears that the County’s willingness to permit a residential permit parking plan will be quite limited in scope. Sherry cautioned that further discussions will take place and the committee will push hard for more favorable conditions. Director Smith said he attended the walk through and he believes the County is taking this very seriously and trying to accommodate local concerns, but there are tremendous constraints in the form of Coastal Commission regulation, enforcement resources, and the constitutional right to live in one’s vehicle, among other things. He noted there are long-term Bolinas residents living in their vehicles downtown, as well as folks coming into town to use the streets as a free campground; the sheriff has no legal means by which to distinguish between those two groups of people in terms of enforcement. Director Smith said the County very much wants to enact a plan that will be approved by the Coastal Commission and will be enforceable by the Sheriff’s Office. Sherry said that additional meetings with the County are scheduled and the committee will continue to keep the Board and community updated on any progress.

-- *Resource Recovery: None.*

-- *West Marin Mosquito Control Coordinating Council: None.*

-- *Land Stewardship Committee: None.*

11. Other Business.

- a. Board Committee Reports.

- Finance*: Nothing to report.

- *Legal*: Nothing to report.

- *Mesa Septic, Flood Control and Roads*: Nothing to report.

- *Water and Sewer Operations*: Nothing further to report.

- *Personnel*: Nothing to report.

- b. Minutes of the July 21, 2021 Regular Board meeting; Minutes of the August 18, 2021 Regular Board meeting; Minutes of the September 15, 2021 Regular Board Meeting; Minutes of the September 22, 2021 Special Board Meeting; Minutes of the October 20, 2021 Regular Board meeting.

- K. Walker/L. Comstock all in favor to approve the minutes of the July 21, 2021 Regular Board meeting.

- D. Smith/L. Comstock all in favor to approve the minutes of the August 18, 2021 regular Board meeting.

- September 15th regular meeting
L. Comstock/G. Godino all in favor to approve the minutes of the September 15, 2021 regular Board meeting.

The minutes of the September 22, 2021 special Board meeting and the minutes of the October 20, 2021 regular Board meeting were deferred to a future meeting.

- c. Warrants.

- L. Comstock/K. Walker all in favor to approve the warrant list.

- d. Scheduling of Next Meeting(s):

- December 15, 2021

12. Adjournment.

9:31 p.m.