

Jennifer Blackman

From: Garrett Toy <gtoy@tamcsd.org>
Sent: Thursday, November 9, 2023 4:31 PM
To: Dale McDonald; manager@homesteadvalleysd.org; altosanitary@gmail.com; Kent Nelson; Jennifer Blackman; manager@almontesd.org; gm@strawberryrec.org; jedwards@marincitycsd.com
Cc: Alexander Soulard; Garth Schultz; Scheibly, Kimberly; Jordan Muratsuchi; rradford@r3cgi.com
Subject: RE: CURRENT UPDATE Regional SB1383 Grant Applications - Special Districts
Attachments: Final - Marin Special District Grant Narratives.docx; Copy of OWR4 - Budget - - TamCSD Regional gt edits.xlsx

Hi All,

The TCSD Board adopted the resolution for TCSD to be the lead agency for the grant. Thus, we are moving forward with the regional grant for the 5 districts who are participating.

For those Districts not participating, I will make one last pitch for why I believe you are missing an opportunity with very little downside by participating in a regional grant. Specifically,

- A key component of the regional grant is for a firm to evaluate each District's compliance with SB 1383 and help implement recommendations to gain compliance.
- Districts would NOT be responsible for applying for, spending, and/or managing the regional grant. (TCSD and consultant will do this)
- Districts would NOT be responsible for spending the entire grant amount. In other words, Districts will not need to justify spending any of the \$75,000 like it would if it applied individually. (TCSD and consultant will do this)
- Districts are still responsible for compliance/enforcement with SB 1383 regardless of the grant, so a District may as well apply for funding either regionally or individually.
- Once we apply for a regional grant, Districts cannot join later or benefit from the activities/programs of the regional grant (Calrecycle was clear about this).

For the participating agencies, attached is the proposed budget and narrative for the grant (5 x \$75k= \$375k). Below is a brief summary of the work and budget:

Indirect Cost (\$5k) - nominal funding for the participating Districts if you have to do some reporting for the grant.

Program/Gap Analysis (\$60k) – evaluation of each District's compliance with SB 1383 and help implement recommendations to gain compliance.

Edible food recovery- (\$15k) coordinate with and inspect food generators

Education/outreach (\$90k) – develop and produce education and outreach materials

Equipment (\$65k) – assess of collection systems for public spaces, commercial generators, and multifamily including the installation of any new/existing collection systems.

Personnel (\$90k) – cover portion of TCSD's cost to manage the grant, hire a Climate Fellow (\$60k of the \$90k) to implement grant and programs for Special Districts, and fund compliance inspections by the County.

Record Keeping (\$50k) – assist Special District's with required record keeping under SB 1383.

Funding can be moved around subject to Calrecycle staff approval.

Please let me know any questions or concerns.

Thanks
Garrett

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Garrett Toy
General Manager
Tamalpais Community Services District
305 Bell Lane
Mill Valley, CA 94941
415-388-6393



From: Garrett Toy
Sent: Friday, November 3, 2023 9:50 AM
To: Dale McDonald <dmcDonald@lgsd.org>; manager@homesteadvalleysd.org; altosanitary@gmail.com; Kent Nelson <knelson@stinsonwater.org>; Jennifer Blackman <jblackman@bcpud.org>; manager@almontesd.org; gm@strawberryrec.org; jedwards@marincitycsd.com
Cc: Alexander Soulard <asoulard@r3cgi.com>; Garth Schultz <gschultz@r3cgi.com>; Scheibly, Kimberly <kscheibly@marincounty.org>; Jordan Muratsuchi <jmuratsuchi@r3cgi.com>; rradford@r3cgi.com
Subject: RE: UPDATE Regional SB1383 Grant Applications - Special Districts

Hi All,

Thanks for your patience. We currently have 5 Districts participating in the regional application for SB 1383: TCSD, Bolinas, Homestead, LGVSD, Strawberry. Stinson is not participating. Almonte may or may not, but Shonn is working on it with his Board. We are providing more information to MCCSD. We haven't heard from Alto. Based on the 5 districts, R3 is moving ahead with the application.

I spoke to R3 and ZWM about the benefits of participating in a regional special district application for the SB1383 Local Assistance Grant program. In case your Board has any follow-up questions, R3 has identified the following opportunities for efficiency and effectiveness with a regional grant:

- Any Consultant Contracts will be managed by TCSD for all regional applicants
 - Inspection
 - Enforcement

- Edible Food Recovery Programs
- Coordination of Regional Outreach and Education Materials
 - Opportunity for consistent messaging/images
 - Recognizable Outreach at residents' homes/workplaces/schools
- Grant Reporting will be taken care of by TCSD
 - 3 Expenditure Reports (every 6 months)
 - Final Report
 - Recordkeeping Requirements will be covered by TCSD
- Coordinated Effort will better align with the ZWM SB1383 Grant and Regional Program
 - ZWM and TCSD will coordinate to fill gaps in SB1383 Requirements
 - TCSD will coordinate with the Special District to make sure needs are met

My understanding is that the grant application would also allow the Special Districts (SDs) such as TCSD to fund specific program needs or materials/supplies that we would have applied for individually. However, the regional application would reduce grant related overhead, coordination, planning, and reporting costs.

One major benefit is that SD's who would have trouble spending and reporting uses of the \$75,000 would no longer have that problem, and all the SDs would benefit from the additional regional funding for compliance and enforcement. Please note that once we apply regionally, other Districts can't join later. Also, other Districts may not be able to receive any assistance from the regional program due to grant restrictions and/or complications that may be caused with the grant. Although I don't know exactly what the restrictions or complications would be, but this could be a possibility or is at least worth noting.

Please let me know if you have any follow-up questions or other concerns. I also copied R3 on this email since R3 is preparing the grant application. Alex Soulard says please contact him with any questions or comments. The next step in the process will be the draft application. My understanding is that CalRecycle is flexible with regard to moving money around in the grant after award.

Thanks for participating.

Garrett

From: Garrett Toy <gtoy@tamcsd.org>

Sent: Monday, October 23, 2023 3:16 PM

To: manager@homesteadvalleysd.org; altosanitary@gmail.com; Kent Nelson <knelson@stinsonwater.org>; Dale McDonald <dmcdonald@lgvdsd.org>; Jennifer Blackman <jblackman@bcpud.org>; manager@almontesd.org; gm@strawberryrec.org; jedwards@marincitycsd.com

Cc: Alexander Soulard <asoulard@r3cgi.com>; Garth Schultz <gschultz@r3cgi.com>; Scheibly, Kimberly <kscheibly@marincounty.org>; Jordan Muratsuchi <jmuratsuchi@r3cgi.com>; rardford@r3cgi.com

Subject: FW: Regional SB1383 Grant Applications - Special Districts

Importance: High

Hi All,

Below is an email from R3 suggesting a regional application for SB 1383 local assistance grants from CalRecycle for the Special Districts. I spoke to Alex (Kim asked him to contact me) with R3 and asked him for this email. While TCSD would normally apply individually for the \$75k grant, a regional approach makes much more sense. TCSD is willing to be the lead agency for the regional grant, but we need to know ASAP because SB 1383 applications are due Nov. 15th. Specifically, please let the group know the following: 1) if your special district is willing to participate, 2) if you are ok

with TCSD being the lead agency, 3) if so, would you be willing to submit a letter of authorization (see attached), and 4) would your Board be able to pass a resolution by Dec. 20th (See attached). Also, attached are the grant guidelines.

If you have questions or need more info to decide, please let me know. It's ok if your District doesn't want to participate, we just need know so we can decide how to proceed. If we have enough interest, R3 would prepare the application for the regional group. Obviously, the group would get to see the draft grant proposal before submittal. One key component of the grant would be to pay for a consultant to administer the grant. Also, I believe the initial grant application costs would be covered by ZWM.

Please let the group know of your interest in participating in a regional effort.

Let me know if I missed anyone.

Thanks

Garrett

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Garrett Toy
General Manager
Tamalpais Community Services District
305 Bell Lane
Mill Valley, CA 94941
415-388-6393



From: Alexander Soulard <asoulard@r3cgi.com>
Sent: Monday, October 23, 2023 2:13 PM
To: Garrett Toy <gtoy@tamcsd.org>; Scheibly, Kimberly <kscheibly@marincounty.org>
Cc: Rose Radford <RRadford@r3cgi.com>; Garth Schultz <gschultz@r3cgi.com>; Jordan Muratsuchi <jmuratsuchi@r3cgi.com>
Subject: Regional SB1383 Grant Applications - Special Districts

Hello Garrett,

Based on the attached grant criteria Tamalpais CSD would be able to act as a regional lead for the SB1383 grants for the other special districts in Marin that franchise garbage service. The grants **applications are due November 15, 2023** and agencies are allowed to have the **resolutions passed by December 20, 2023**. The Letter of Authorization from the other special districts should be submitted with the application, but the resolutions will be due the following month, which will give the special districts a little more time to get them adopted.

I am confident that a plan and grant budget can be developed that will assist the special districts with SB1383 implementation and compliment a larger regional program.

All the details about the grant can be found on the Main Grant Webpage:
<https://calrecycle.ca.gov/organics/slcp/OWRLocalAssistanceGrant/fy202223/>

Documents needed for Regional Approach attached:

- Letter of Authorization
- Regional Applicant Resolution
- Individual Agency Resolution

Please feel free to ask any follow up questions. The application due date is coming up soon, so I will try to be as responsive as possible so we can meet the deadlines.

Thank you,

Alex Soulard
Sr. Consultant

R3 Consulting Group, Inc.
Resources · Respect · Responsibility

c 707.888.8693 | o 916.782.7821
e asoulard@r3cqi.com

Connect with us!

Personnel Time for Admin Including Preparing Pay Requests and Reports – This budget line item is to cover any Lead Agency and/or Participating Agency staff time associated with preparing expenditure reports and the final report for the grant.

On-Call Consulting Contract for SB1383 Program Analysis and Implementation – Tamalpais Community Services District will contract with a consultant to collect data from all Special Districts that are part of this application to determine the needs of each agency, the status of SB1383 implementation, how those programs interact with the Regional Zero Waste Marin SB1383 Program and identify any gaps that need to be filled by the Special Districts. Data collected will be used to allocate additional resources to the special districts and to develop complimentary programs for the Special Districts to facilitate SB1383 requirements.

On-Call Edible Food Consulting to Coordinate with ZWM Regional Program – The District will contract with a consultant to coordinate with Edible Food Generators and Food Recovery Organizations and the Zero Waste Marin Regional Edible Food Recovery Food Program to facilitate inspections and ongoing communications with Tier 1 and Tier 2 Edible Food Generators within the participating Special District's boundaries.

Direct Mailers/Billing Inserts/Electronic Outreach to Businesses and Residents – Outreach/education materials will be developed for use by the Special Districts and/or their haulers to meet the annual notice requirements, but also to highlight any current programs, and/or assistance available to commercial and residential generators.

Holiday Related Outreach for Waste Reduction, Tree Composting/Mulching Program Outreach – Outreach materials will be developed to promote holiday related organics reduction and collection tips. These materials will be provided to the districts' haulers, residents and businesses through each districts preferred communication methods.

Promotional Material Including Print and Digital Marketing Collateral, Water-Resistant Signs/Posters for Various Stakeholders, Including Businesses and Haulers – Educational materials will be developed to help facilitate clean source separation of recycling and organics waste streams. This will include outreach for new and existing public bins, education materials for compost pails, materials that residents and businesses may access online, and other identified outreach methods that will encourage program participation and reduce contamination of divertible waste streams.

Development of Public Organics and Recycling Collection Systems – The lead grant applicant will work with the participating Special Districts to identify any needs for organic and recycling collection systems in public offices and other public spaces. Based on the identified needs, new and/or existing collection systems would be provided, as appropriate for that participating Special District.

Development of Organics and Recycling Collection Systems for Commercial Generators – Districts will assess the total number of commercial generators in their service area and will be asked to identify businesses that need assistance in complying with SB1383 and developing collection systems. Bins, signage and/or staff training will be provided to help businesses comply with SB1383.

Development of Multifamily Organics and Recycling Collection Systems – Districts will be surveyed to identify potential multifamily organics and recycling collection sites that will be offered enhanced collection systems with robust signage, enhanced collection systems with new and/or existing bins, and

potential innovative solutions to increase organics and recycling collection and address contamination issues. These projects will be tracked to document any improvements, participation levels, and potential future collection system improvements.

Lead Agency Staff Time for Grant Coordination and Communication with Regional Partners – This budget line item will pay for the Lead Agency staff time for coordinating meetings, managing consulting contracts including the grant and Climate Fellow, and ongoing communications with other regional grantees.

Climate Corps Fellow – Grant funding will be used to hire a Climate Corps Fellow to help with grant implementation and will provide additional staffing to the Special Districts to help implement programs to meet the SB 1383 requirements. Climate Corps Fellows are part of the Strategic Energy Innovations fellowship program that provides professional development opportunities for emerging leaders by implementing sustainability and resiliency projects.

Staffing Agreement with County for Compliance Inspections – This funding will be used to help fund compliance inspections by the County of Marin to follow up on any complaints, investigations or other identified SB1383 violations. This will also include any follow-up enforcement action to Edible Food Generators. Zero Waste Marin has identified this as the preferred compliance pathway and has helped estimate the proportional need for this inspection funding.

On-Call Contract for Contamination Monitoring/Route Reviews – Grant funding will be allocated to an on-call contract for contamination monitoring and lid flips. Following initial solicitation for information from the Special Districts, the number of route reviews for each agency will be checked to determine the level of compliance and need for additional lid flips and follow-up outreach. The contract will then be used to conduct any additional needed lid flips/route reviews.

Implementation Record and EAR Assistance via On-Call Consulting – Grant funds will be used to review each Special Districts' Implementation Records to determine their level of compliance with SB 1383. Tracking tools will be developed for any Special District that does not currently have a robust Implementation Record. Special Districts will be assessed on a regular basis to ensure that they are maintaining records appropriately.

Climate Corp Fellow	\$	60,000.00
Staffing Agreement with County for Commercial Compliance Inspections	\$	15,000.00
Personnel Subtotal:	\$	90,000.00

