



COMMUNITY DEVELOPMENT AGENCY  
**PLANNING DIVISION**

## General Planning Permit Application

**To be completed by planning department staff:**

Date Received: \_\_\_\_\_ Project ID Number: \_\_\_\_\_ Received By: \_\_\_\_\_

### PLANNING PERMITS

#### Property Development

- |  |  |
|--|--|
| <input type="checkbox"/> Coastal Permit                        | <input type="checkbox"/> Residential Accessory Dwelling Unit |
| <input type="checkbox"/> Design Review                         | <input type="checkbox"/> Tree Removal Permit                 |
| <input type="checkbox"/> Floating Home Exception               | <input type="checkbox"/> Site Plan Review                    |
| <input type="checkbox"/> Housing Compliance Review: Form Based | <input type="checkbox"/> Variance                            |
| <input type="checkbox"/> Housing Compliance Review: SB 9       |  |

#### Property Use

- |  |   |
|--|---|
| <input type="checkbox"/> Conditional Use Permit  | <input type="checkbox"/> Master Use Permit    |
| <input type="checkbox"/> Homeless Shelter Permit | <input type="checkbox"/> Temporary Use Permit |

#### Lot Modification

- |  |   |
|--|---|
| <input type="checkbox"/> Certificate of Compliance | <input type="checkbox"/> Map Plan Check       |
| <input type="checkbox"/> Lot Line Adjustment       | <input type="checkbox"/> Tentative Map        |
| <input type="checkbox"/> Master Plan               | <input type="checkbox"/> Tentative Map Waiver |
| <input type="checkbox"/> Merger                    | <input type="checkbox"/> Urban Lot Split      |

#### Policy

- |   |                                   |
|---|-----------------------------------|
| <input type="checkbox"/> Community or Countywide Plan Amendment | <input type="checkbox"/> Rezoning |
|---|-----------------------------------|

#### Signs

- |                                      |  |
|--------------------------------------|--|
| <input type="checkbox"/> Sign Review | <input type="checkbox"/> Sign Permit/Temporary |
|--------------------------------------|--|

#### Amendment/Extension/Renewals

- |  |  |
|--|--|
| <input type="checkbox"/> Planning Permit Amendment | <input type="checkbox"/> Planning Permit Extension |
| <input type="checkbox"/> Use Permit Renewal        |  |

List the Planning Permit number(s) to be amended, extended, or renewed: \_\_\_\_\_

### **PROJECT DESCRIPTION – Please attach an addendum to this application if more space is needed.**

**PROPERTY INFORMATION**

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Assessor Parcel Number(s): \_\_\_\_\_ Zoning District: \_\_\_\_\_

Property Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Property Owner of Record (*current tax roll year*): \_\_\_\_\_

**APPLICATION CONTACTS**

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**Property Owner (P.O.)** Contact Name: \_\_\_\_\_

P.O. Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

P.O. Phone: \_\_\_\_\_ P.O. Email: \_\_\_\_\_

**Primary Applicant (P.A.)** Contact Name: \_\_\_\_\_

P.A. Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

P.A. Phone: \_\_\_\_\_ P.A. Email: \_\_\_\_\_

**Additional Contact Name:** \_\_\_\_\_

Additional Contact Phone: \_\_\_\_\_ Additional Contact Email: \_\_\_\_\_

**For Lot Line Adjustments:**

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**Additional Property Owner (P.O.) Name:** \_\_\_\_\_

Additional P.O. Phone: \_\_\_\_\_ Additional P.O. Email: \_\_\_\_\_

**Additional Property Owner (P.O.) Name:** \_\_\_\_\_

Additional P.O. Phone: \_\_\_\_\_ Additional P.O. Email: \_\_\_\_\_

**Additional Property Owner (P.O.) Name:** \_\_\_\_\_

Additional P.O. Phone: \_\_\_\_\_ Additional P.O. Email: \_\_\_\_\_

**ADDITIONAL PERMIT INFORMATION**

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**Required:** Standard project data for all project types is included on sheet: \_\_\_\_\_

**Required:** For projects including buildings and additions, the existing and proposed topographic contours of the site underlying the roof plan with roof ridge and corner elevations are shown on sheet: \_\_\_\_\_

**Required:** For projects including buildings and additions, additions are shown as shaded on sheet: \_\_\_\_\_

**Check any of the following that applies:**

This application is for a new Telecommunications Facility and includes a completed copy of the Telecommunications Policy Plan Application Requirements Checklist.

This application is related to a pending building permit and the tracking number is: \_\_\_\_\_

This application is related to a Code Compliance violation and the case number is: \_\_\_\_\_

**REQUIRED INFORMATION - To be completed by applicant**

The information requested to be included in this application are in addition to the information required pursuant to the Planning Application Submittal Checklist. Additional information may be requested. Definitions for the items required below are available in the Marin County Development Code Section 22.130.030.

**Lot Development Data**

Required Project Data	Existing	Proposed
Lot Area (square feet)		
Building Area (square feet)		
Floor Area (square feet)		
Area of Disturbance (square feet)		
Lot Coverage - Impervious (square feet)		
Lot Coverage – Pervious (square feet)		
Grading – Cut (cubic yards)	-	
Grading – Fill (cubic yards)	-	
Grading – Off-haul (cubic yards)	-	
Number of Parking Spaces		
Number of lots (subdivisions only)		

**Primary Building Data**

Required Project Data	Existing	Proposed
Maximum Building Height (feet)		
Setback distance – Front property line (feet)		
Setback distance – Left side property line (feet)		
Setback distance – Right side property line (feet)		
Setback distance – Rear property line (feet)		

**Accessory Building Data**

Required Project Data	Existing	Proposed
Maximum Building Height (feet)		
Setback distance – Front property line (feet)		
Setback distance – Left side property line (feet)		
Setback distance – Right side property line (feet)		
Setback distance – Rear property line (feet)		

**Lot Line Adjustments**

Required Project Data	Assessor Parcel Number	Existing Area (sqft)	Proposed Area (sqft)
Affected Lot 1			
Affected Lot 2			
Affected Lot 3			
Affected Lot 4			



**STATE OF CALIFORNIA HAZARDOUS WASTE AND SUBSTANCES SITE LIST (C.G.C. § 65962.5)**

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This section is to be completed by the applicant. Pursuant to California Government Code Section 65962.5(e), before a local agency accepts as complete an application for any development project, the applicant shall consult the latest [State of California Hazardous Waste and Substances Sites List](https://dtsc.ca.gov/dtscs-cortese-list/) (dtsc.ca.gov/dtscs-cortese-list/) on file with the Planning Division and submit a signed statement indicating whether the project is located on a site which is included on the List.

**Statement:** I have consulted the latest State of California Hazardous Waste and Substances List on file with the Planning Division, and I have determined that the project site (select by checking)  is (or)  is not included on the List.

Date of List consulted: \_\_\_\_\_ Source of the listing: \_\_\_\_\_

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To the extent that your application submittal packet includes plans or drawings prepared by a licensed, registered or certified professional, as defined pursuant to the California Health and Safety Code Section 19851 or Business and Professions Code Section 5536.25, such as a licensed engineer, architect or other design professional, the County must first obtain the signature release and permission of said professional prior to publication or reproduction of any such plans or drawings. Such drawings and plans may also be protected by copyright laws. The County of Marin hereby requests permission to reproduce and publish plans and drawings submitted with your application packet for purposes of more effectively and efficiently facilitating the entitlement review process, including making plans and drawings available on the County's website for public review and providing electronic reproductions to the County's review boards and commissions. The purpose of this request is limited solely to the purpose of facilitating the timely review of this application, and the plans and drawings will not be utilized by the County for other purposes. To assist the County in this process, please provide below the signatures of all of those who have prepared plans and drawings to be submitted with this application agreeing to publication or reproduction of any such plans or drawings by the County.

Engineer/Surveyor Name: \_\_\_\_\_

Engineer/Surveyor Phone Number: \_\_\_\_\_

Engineer/Surveyor Email Address: \_\_\_\_\_

\_\_\_\_\_  
Engineer/Surveyor's Signature Authorizing Publication and Reproduction of Plans/Drawings

Architect/Designer Name: \_\_\_\_\_

Architect/Designer Phone Number: \_\_\_\_\_

Architect/Designer Email Address: \_\_\_\_\_

\_\_\_\_\_  
Architect/Designer Signature Authorizing Publication and Reproduction of Plans/Drawings

Landscape Architect Name: \_\_\_\_\_

Landscape Architect Phone Number: \_\_\_\_\_

Landscape Architect Email Address: \_\_\_\_\_

\_\_\_\_\_  
Landscape Architect Signature Authorizing Publication and Reproduction of Plans/Drawings