

# BOLINAS COMMUNITY PUBLIC UTILITY DISTRICT



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94924

BCPUD **Special Closed Session** Meeting of the Board of Directors

**DRAFT**

Wednesday, August 21, 2024

Bolinas Fire Dept Meeting Room, 100 Mesa Rd, Bolinas CA 94924

5:00PM

1. Call meeting to order – 5:00PM
2. Roll – Jack Siedman, Kevin McElroy, Andrew Alexander Green in attendance. Grace Godino and Kirsten Walker Absent.
3. Public Comments, including comment on whether the Board should adjourn into Closed Session – None
4. Closed Session
  - a. Evaluation of Performance (Shift Operator), Government Code Section 54957 (b) (1)
  - b. Appointment of Public Employee (Limited Duration), Government Code Section 54957 (b) (1)
5. Reconvene into Open Session - No reportable action was taken
6. Vote on whether to disclose matters discussed in Closed Session - K. McElroy/A. Alexander Green All in favor Godino and Walker absent not to disclose matters discussed in closed session
7. Community Expression – None
8. Adjournment

BCPUD **Regular** Meeting of the Board of Directors

6:00PM

*Link to Meeting Video:* <https://www.youtube.com/watch?v=i94yFvjaOWM>

Call meeting to order

Roll – Jack Siedman, Kevin McElroy, Andrew Alexander Green in attendance. Grace Godino via Zoom. Kirsten Walker Absent.

Community Expression - None

Approval of Open Session Agenda

## 1. MANAGERS UPDATE

### **UPDATE ON WATER SUPPLY (3:41)**

The district received no rain in July, so the total inches received since July 1, 2024 (the beginning of the 2024-25 rain year) is 0. Projected rainfall is 31.63 inches for the coming year. The Arroyo Hondo creek flows continued to meet district demand in July and the district did not divert water from our reservoirs.

The average water production in July was 115,219 gallons per day and consumption averaged 116,374 gallons per day. Production and consumption have continued on an upward trend since May. Staff shared a graph illustrating quarterly water use trends visually depicting water usage each quarter over the past 18 years.

### **MEETINGS/WEBINARS ATTENDED (13:20)**

Quarterly Meeting with Supervisor Rodoni. Staff discussed several BCPUD projects that involve the County of Marin.

Staff met with the National Rural Water Association to assess our eligibility to qualify for Disaster Relief resiliency funding.

### **OPERATIONS UPDATE (16:30)**

Staff provided an update on water leaks – there were multiple leaks throughout the district, including a large leak on the 10 inch main which required the district to shut the water off to the entire community. Staff continues to set time aside to repair the leaks.

Staff is continuing to work on various projects within the district such as: the Groundwater Wells project and Azolla management at the Woodrat 1 reservoir.

**GOVERNANCE UPDATE** – Nothing to report

### **MISCELLANEOUS UPDATES (25:42)**

Staff provided an update on the bike path repair project, the management of the Resource Recovery Project, and an upcoming Recology Sonoma-Marín Rate Review committee meeting, and the PG&E funded grant for Fire Fuel Reduction in BCPUD's eucalyptus grove.

### **PUBLIC HEARINGS, RECEIPTS & NOTICES (33:20)**

2. Nothing to report

### **SPECIAL REPORTS OR UPDATES (33:26) - No action requested**

3. Interim use of AlertMarin for BCPUD's emergency alert system, including for notifying users of water shut offs. The district also is looking at engaging with a text messaging system to provide neighborhood alerts as well.

4. Job openings posted: Fulltime Shift Operator and Fulltime Administrative Aide **(44:40)**

### **COMMITTEE UPDATES**

#### **VOLUNTEER COMMITTEE UPDATES (46:32)**

5. Resource Recovery Project Committee – Nothing to report



## **BUDGETARY/FINANCIAL RESOLUTIONS & APPROVALS (1:52:40)**

21. None

## **LEGISLATIVE RESOLUTIONS & APPROVALS (1:52:58)**

22. Resolution No. 730 — Honoring of Jennifer Blackman and her 20 years of service to the District. Staff noted that the resolution number should be stricken from the document.

*A. Alexander Green/K. McElroy Three in favor, director Godino and Walker absent to approve Resolution No. 730*

23. Resolution No. 731 to amend Resolution 545—Changing meeting time and location of BCPUD's regular meetings. Staff notes that this resolution will be numbered as 730.

*K. McElroy/A. Alexander Green Three in favor, director Godino and Walker absent to approve Resolution No. 730.*

## **OPERATIONAL RESOLUTIONS & APPROVALS (1:59:13)**

### **CONTRACTED WORK, RELATED RESOLUTIONS & APPROVALS**

24. None

### **DISTRICT ISSUED PERMIT APPROVALS**

25. Limited Water Use Permit Application - 185 Iris, Bolinas (APN 191-172-17) - Riley Van Eyck for Chris Weare. Applicant is constructing and permitting an ADU at 185 Iris. The project will be part of the BCLT Septic Pilot Program.

*A. Alexander Green/K. McElroy Three in favor, director Godino and Walker absent to approve the application and attach a limit of 2700 cubic feet per quarter to the property.*

### **EMPLOYMENT APPROVALS (2:03:11)**

26. Proposal for District policy which will delineate the composition of BCPUD's Interview Committees for hiring across all existing positions in the District - *deferred; will be proposed for approval as a resolution.*

27. Resolution No. 732— Appointing Jennifer Blackman as a Limited Duration Employee and Certifying the Nature of the Employment and that Appointment is Necessary to Fill a Critically Needed Position Sooner than 180 Days—Government Code Sections 7522.56 & 21224 **(2:16:24)** – due to numbering of earlier resolutions, this resolution will be renumbered as 731.

*K. McElroy/A. Alexander Green Three in favor, director Godino and Walker absent to approve Resolution No. 731, along with the appended agreement.*

### **APPROVAL OF MINUTES (2:17:54)**

28. June 19—Regular Board Meeting – *deferred to a future meeting*

29. July 17—Regular Board Meeting – *deferred to a future meeting*

**APPROVAL OF WARRANTS**

30. July 13-August 16—Warrants **(2:18:17)**

*A. Alexander Green/K. McElroy  
to approve the warrants.*

*Three in favor, director Godino and Walker absent*

**MEETING CLOSING (2:25:01)**

- Materials to be signed by Board Members
- Future Agenda Items
- Adjournment – 8:25 pm