

BOLINAS COMMUNITY PUBLIC UTILITY DISTRICT

Resolution No. 741

Approving the 2025-26 District Budget.

BE IT RESOLVED by the Board of Directors of the Bolinas Community Public Utility District to pass and adopt the 2025-26 District operating budget as it appears in Exhibit A to this resolution.

IT IS HEREBY CERTIFIED that this resolution was duly introduced and adopted by the Board of Directors of the Bolinas Community Public Utility District this 18th day of June 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

President, Board of Directors

attest:

secretary

**BOLINAS COMMUNITY PUBLIC
UTILITY DISTRICT**

FY 2025-2026					
SUMMARY BUDGET	ALL ENTERPRISES	Water	Sewer	Septic/Drainage	Resource Recovery
Employee Costs	\$1,183,113	\$923,256	\$156,759	\$21,513	\$81,585
Maintenance Operations	\$877,064	\$553,325	\$221,884	\$35,318	\$66,537
Contribution To Designated Funds/Debt	\$464,906	\$324,947	\$126,210	\$3,289	\$7,960
<i>TOTAL BALANCED EXPENDATURES</i>	\$2,525,083	\$1,801,528	\$504,853	\$60,120	\$156,082
<i>TOTAL REVENUE</i>	\$2,522,583	\$1,801,527	\$504,854	\$60,120	\$156,082
<i>PLANNED RESERVE EXPENDATURES</i>	\$345,646	\$193,269	\$36,057	\$116,320	\$0
<i>TOTAL EXPENDATURES</i>	\$2,870,729	\$1,994,797	\$540,910	\$176,440	\$156,082

See detailed budget breakdown on pages 2-5.

EXPENDITURES

EMPLOYEE COSTS	ALL ENTERPRISES	Water	Sewer	Septic/Drainage	Resource Recovery
Employee Wages					
Administrative clerical Wages	\$316,731	\$265,848	\$39,544	\$6,229	\$5,110
Operator/Maintenance Wages	\$422,006	\$292,047	\$58,065	\$6,989	\$64,905
Subtotal	\$738,737	\$557,895	\$97,609	\$13,218	\$70,015
Employee Benefits					
Dental Insurance	\$7,931.95	\$6,582	\$1,101	\$141.30	\$108
Deferred Compensation	\$22,034.84	\$18,266	\$3,046	\$441.64	\$281
Health Insurance	\$219,513	\$182,386.38	\$30,242	\$3,833	\$3,051.54
Life Insurance	\$295	\$252	\$39	\$0.00	\$5
PERS	\$52,339	\$43,411	\$7,173	\$1,048.91	\$706
PERS (unfunded liability payment)	\$89,170	\$75,660	\$11,709	\$1,801.42	\$0
Sick leave conversion (well pay)	\$7,264	\$6,021	\$1,004	\$145.59	\$93
Workclothes	\$5,496	\$5,000	\$425	\$71.68	\$0
Subtotal	\$404,045	\$337,578	\$54,739	\$7,483	\$4,244
Workers Compensation & Employer Taxes					
Worker Compensation Insurance	\$20,103	\$14,937	\$2,774	\$594.96	\$1,797
Medicare/Social Security	\$17,870	\$11,567	\$1,262	\$182.96	\$4,858
State Unemployment Insurance	\$2,358	\$1,278	\$374	\$33.60	\$671
Subtotal	\$40,331	\$27,783	\$4,411	\$812	\$7,326
TOTAL: EMPLOYEE COSTS	\$1,183,113	\$923,256	\$156,759	\$21,513	\$81,585

MAINTENANCE OPERATIONS	ALL ENTERPRISES	Water	Sewer	Septic/Drainage	Resource Recovery
Roads ==> rock (General)	\$6,000	\$3,600	\$600	\$1,800	\$0
Roads ==> rock (Total Specific Enterprise)	\$11,967	\$5,937	\$0	\$5,000	\$1,029
Plant (Total Specific Enterprise)	\$159,518	\$95,539	\$33,979	\$5,000	\$25,000
Lab supplies/tests (Total Specific Enterprise)	\$49,432	\$23,738	\$25,694	\$0	\$0
Association Dues/Permit Fees	\$36,112	\$21,574	\$14,038	\$0	\$500
County of Marin Permit Fee	\$2,220	\$0	\$0	\$0	\$2,220
270 Elm Building/Grounds Maint./Path Upkeep	\$8,153	\$6,522	\$815	\$408	\$408
Building/Grounds Maint. (Total Specific Enterprise)	\$19,118	\$4,500	\$11,000	\$0	\$3,618
Travel/Education (Total Specific Enterprise)	\$15,003	\$12,171	\$2,832	\$0	\$0
Power (general-270 Elm)	\$3,330	\$2,664	\$333	\$167	\$167
Power (Total Specific Enterprise)	\$59,398	\$27,668	\$27,996	\$0	\$3,733
General 270 Telephone/Fax/Internet	\$7,467	\$5,973	\$747	\$373	\$373
Telephone line (Total Specific Enterprise)	\$8,159	\$2,912	\$5,247	\$0	\$0
Fuel	\$17,968	\$7,920	\$4,752	\$3,168	\$2,129
Uncollectible Accounts	\$512	\$512	\$0	\$0	\$0
Office Supplies (General)	\$27,255	\$21,579	\$2,697	\$1,354	\$1,626
Office Supplies (Total Specific Enterprise)	\$1,100	\$100	\$0	\$0	\$1,000
Insurance	\$88,588	\$70,871	\$8,859	\$4,429	\$4,429
Director Fees	\$20,000	\$16,000	\$2,000	\$1,000	\$1,000
Miscellaneous	\$836	\$632	\$51	\$153	\$0
Payroll Fees	\$2,767	\$2,152	\$307	\$154	\$154
Vehicles / Mobile Equipment (maintenance)	\$11,762	\$5,582	\$3,349	\$2,233	\$599
Tools / Supplies (General)	\$5,000	\$2,500	\$1,500	\$1,000	\$0
Tools / Supplies (Total Specific Enterprise)	\$14,766	\$10,360	\$1,933	\$1,000	\$1,473
Legal (general)	\$10,000	\$8,000	\$1,000	\$500	\$500
Legal (Total Specific Enterprise)	\$31,626	\$25,913	\$5,713	\$0	\$0
Bookkeeping	\$14,805	\$11,844	\$1,481	\$740	\$740
Audit	\$14,234	\$11,387	\$1,423	\$712	\$712
Other Contract Services/Emergency Repairs	\$167,528	\$117,528	\$30,000	\$5,000	\$15,000
Engineering & Consulting	\$59,600	\$25,600	\$33,000	\$1,000	\$0
Election Expense	\$2,842	\$2,048	\$538	\$128	\$128
TOTAL: MAINTENANCE OPERATIONS	\$877,064	\$553,325	\$221,884	\$35,318	\$66,537

DEBT REPAYMENTS & FUNDING OF DESIGNATED RESERVE & OPERATIONAL ACCOUNTS	ALL ENTERPRISES	Water	Sewer	Septic/Drainage	Resource Recovery
Debt Repayment					
Terrace Loan	\$30,400	\$30,400	\$0	\$0	\$0
Repayment of RRP running deficit	\$6,500	\$0	\$0	\$0	\$4,000
Other	\$0	\$0	\$0	\$0	\$0
Subtotal	\$36,900	\$30,400	\$0	\$0	\$4,000
Repayment of capital/project expense incurred in previous FY					
Tank Site Replacement	\$64,000	\$64,000	\$0	\$0	\$0
Wells Project	\$100,000	\$100,000	\$0	\$0	\$0
WRTP Plant Filter Upgrades	\$20,000	\$20,000	\$0	\$0	\$0
Monitoring Well Work Plan	\$710		\$710	\$0	\$0
Other	\$0		\$0	\$0	\$0
Subtotal	\$184,710	\$184,000	\$710	\$0	\$0
Replenishment/Establishment of Operating and CIP Reserve					
Non-Ear Marked CIP Reserves	\$0	\$0	\$0	\$0	\$0
General ~ Operating Reserves	\$3,249	\$0	\$0	\$1,289	\$1,960
Azolla	\$14,000	\$14,000	\$0	\$0	\$0
Other	\$0		\$0	\$0	\$0
Subtotal	\$17,249	\$14,000	\$0	\$1,289	\$1,960
Capital Improvement Projects					
Rehab of Arroyo Access Road	\$50,000	\$50,000	\$0	\$0	\$0
Installation of Monitoring Wells	\$100,000	\$0	\$100,000	\$0	\$0
Wharf Sewer Main Work	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Subtotal	\$150,000	\$50,000	\$100,000	\$0	\$0
DISTRICT WIDE Capital Improvement Projects					
Building Rehab	\$0	\$0	\$0		\$0
Other	\$0	\$0	\$0		\$0
Subtotal	\$0	\$0	\$0	\$0	\$0
RESERVES FOR CAPITAL PURCHASE					
11181 Vehicles/Field Equipment Purchases	\$56,047	\$26,547	\$25,500	\$2,000	\$2,000
Other	\$0	\$0	\$0		
Subtotal	\$56,047	\$26,547	\$25,500	\$2,000	\$2,000
FUNDING OF COMMUNITY PROJECT RESERVES					
Bolinas Beach Groin - Repair and Maintenance (Reserve Fill)	\$5,000	\$5,000	\$0	\$0	\$0
Hazardous Tree	\$15,000	\$15,000	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Subtotal	\$20,000	\$20,000	\$0	\$0	\$0
TOTAL: DEBT REPAYMENTS & FUNDING OF DESIGNATED RESERVE & OPERATIONAL ACCOUNTS	\$464,906	\$324,947	\$126,210	\$3,289	\$7,960

TOTAL REVENUE BALANCED EXPENDITURES	\$2,525,083	\$1,801,528	\$504,853	\$60,120	\$156,082
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DESIGNATED FUND/PLANNED RESERVE EXPENDATURES (Not Balance by FY Revenue)	ALL ENTERPRISES	Water	Sewer	Septic/Drainage	Resource Recovery
Expenditure From Non-Ear Marked Reserves For Gen. Operations					
Contribution from ~ General Reserve to Operating budget	\$32,377	\$0	\$1,057	\$31,320	\$0
Contribution From LAIF to General ~ Operating Budget	\$12,316	\$12,316	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Subtotal	\$44,693	\$12,316	\$1,057	\$31,320	\$0
Expendatures From Designated CIP Rerserves					
Rehabilitation/Replacement of Radial Gate at Lower Diversion Point on the Arroyo Hondo	\$30,000	\$30,000	\$0	\$0	\$0
Replace Coagulation Plumbing Inside WRTP	\$20,000	\$20,000	\$0	\$0	\$0
Investigation of potential upgrades to Wharf; Brighton; Olema/Bo; Mesa Rd.	\$50,000	\$50,000	\$0	\$0	\$0
PILOT STUDY: Water Main Replacement Project - 200 Block of Kale Road	\$15,000	\$15,000	\$0	\$0	\$0
Emergency: Drain Valve Rehabilitation or Replacement Project	\$25,000	\$0	\$25,000	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Subtotal	\$140,000	\$115,000	\$25,000	\$0	\$0
Expenditures From Designated Vehicle /Equipment Reserve					
Purchase of 4WD Truck	\$30,953	\$15,953	\$0	\$15,000	\$0
Excavator	\$50,000	\$0	\$0	\$50,000	\$0
Hauling Trailer	\$20,000	\$0	\$0	\$20,000	\$0
Other	\$0	\$0	\$0	\$0	\$0
Subtotal	\$100,953	\$15,953	\$0	\$85,000	\$0
Expendature from LAIF for CIP/Projects					
Contribution to Excavator Purchase	\$50,000	\$50,000	\$0	\$0	\$0
Investigation of Canyon Road Sewer Project	\$10,000	\$0	\$10,000	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Subtotal	\$60,000	\$50,000	\$10,000	\$0	\$0
TOTAL GENERAL FUND EXPENDATURES	\$273,330	\$130,953	\$26,057	\$116,320	\$0
TOTAL LAIF FUND EXPENDATURES	\$72,316	\$62,316	\$10,000	\$0	\$0
TOTAL: DESIGNATED FUND/PLANNED RESERVE EXPENDATURES	\$345,646	\$193,269	\$36,057	\$116,320	\$0

ALL EXPENDATURES in FY 2025/26	ALL ENTERPRISES	Water	Sewer	Septic/Drainage	Resource Recovery
TOTAL: PLANNED EXPENDATURES, INCLUDING SPENDING OF RESERVES	\$2,870,729	\$1,994,797	\$540,910	\$176,440	\$156,082

REVENUE

SERVICE CHARGES:	ALL ENTERPRISES	Water	Sewer	Septic/Drainage	Resource Recovery
Quarterly Metered Sales and Fees	\$94,216	\$94,216	\$0	\$0	\$0
Annual Base Charge	\$1,634,565	\$1,145,351	\$314,914	\$28,800	\$145,500
Annual Base Charge (tep)	\$45,011	\$30,789	\$14,222	\$0	\$0
Service Restoration Fees	\$0	\$0	\$0	\$0	\$0
Meter/Connection Installation Fees	\$0	\$0	\$0	\$0	\$0
Permit Fees	\$0	\$0	\$0	\$0	\$0
Other Income	\$3,709	\$0	\$3,709	\$0	\$0
Chipping	\$1,580	\$0	\$0	\$0	\$1,580
Product Sales	\$1,500	\$0	\$0	\$0	\$1,500
Subtotal	\$1,780,581	\$1,270,356	\$332,845	\$28,800	\$148,580
RESERVE CONTRIBUTIONS TO OPERATING COSTS:	ALL ENTERPRISES	Water	Sewer	Septic/Drainage	Resource Recovery
Transfer from Reserves	\$32,377	\$0	\$1,057	\$31,320	\$0
From LAIF for Gen. Operations	\$12,316	\$12,316	\$0	\$0	\$0
From Other	\$0	\$0	\$0	\$0	\$0
Subtotal	\$44,693	\$12,316	\$1,057	\$31,320	\$0
TAXES:	ALL ENTERPRISES	Water	Sewer	Septic/Drainage	Resource Recovery
Current Taxes	\$538,140	\$401,730	\$133,910	\$0	\$2,500
Property Tax Current Unsecured	\$17,167	\$12,875	\$4,292	\$0	\$0
Property Tax Prior Secured Delinquent	\$0	\$0	\$0	\$0	\$0
Property Tax Prior Secured Redeemed	\$0	\$0	\$0	\$0	\$0
Homeowners Property Tax Relief (State)	\$0	\$0	\$0	\$0	\$0
Period SB 2557 Charges	(\$7,200)	(\$5,400)	-\$1,800	\$0	\$0
Exces ERAF	\$67,200	\$50,400	\$16,800	\$0	\$0
Supp Assmt Current	\$0	\$0	\$0	\$0	\$0
Supp Assmt Redempt	\$0	\$0	\$0	\$0	\$0
Subtotal	\$615,307	\$459,605	\$153,202	\$0	\$2,500
OTHER INCOME:	ALL ENTERPRISES	Water	Sewer	Septic/Drainage	Resource Recovery
Interest on Reserves	\$71,002	\$53,250	\$17,750	\$0.00	\$2
General Obligation Bonds	\$0	\$0	\$0	\$0	\$0
Other Income/Solid Waste Franchise Fee	\$10,000	\$5,000	\$0	\$0	\$5,000
Property Rentals	\$1,000	\$1,000	\$0	\$0	\$0
Equipment Rentals	\$0	\$0	\$0	\$0	\$0
Prior Period Revenue	\$0	\$0	\$0	\$0	\$0
Miscellaneous Refunds and Credits	\$0	\$0	\$0	\$0	\$0
Deferred Capital Expenditures	\$0	\$0	\$0	\$0	\$0
Subtotal	\$82,002	\$59,250	\$17,750	\$0	\$5,002
TOTAL: REVENUE	\$2,522,583	\$1,801,527	\$504,854	\$60,120	\$156,082