

# General Manager's Update

June 18, 2025

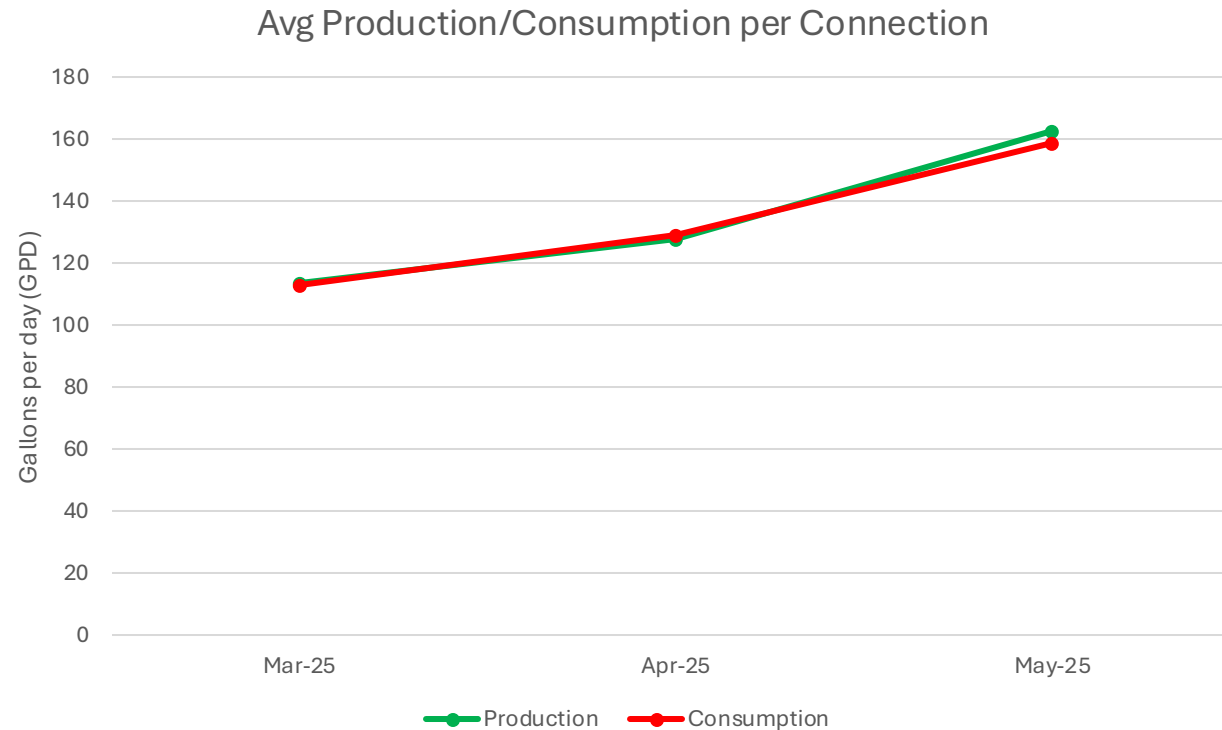
Regular Board Meeting

Presented by Georgia Woods

## Status of BCPUD's Water Supply

Note May's comprehensive Water Supply memo will soon be posted on our Website [HERE](#).

# Spring 2025 Water Usage Trends



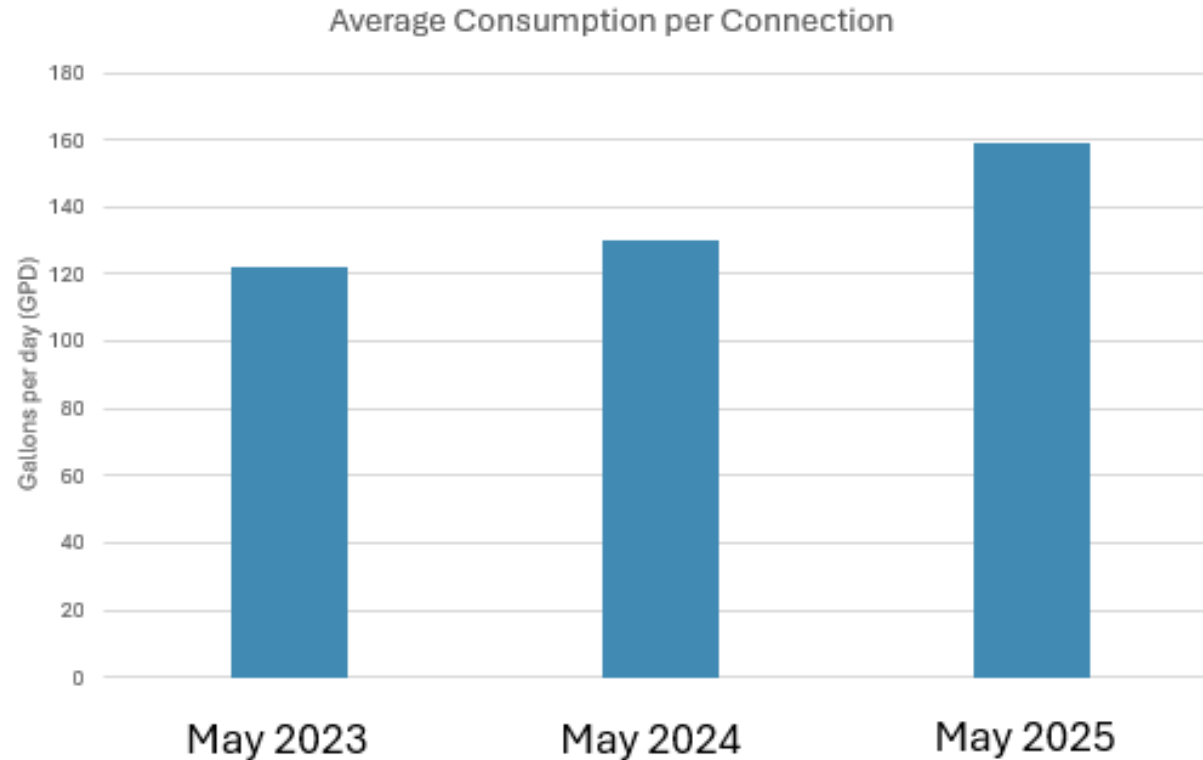
## PRODUCTION

- In May 2025, water *production* in the district averaged **163** gallons per day (GPD) per connection
- This is **UP** from April's production, which averaged **128** GPD per connection

## CONSUMPTION

- Water *consumption* in May averaged **159 GPD** per connection
- This is **UP** from April's consumption, which averaged **129 GPD** per connection

# Comparison to past two years

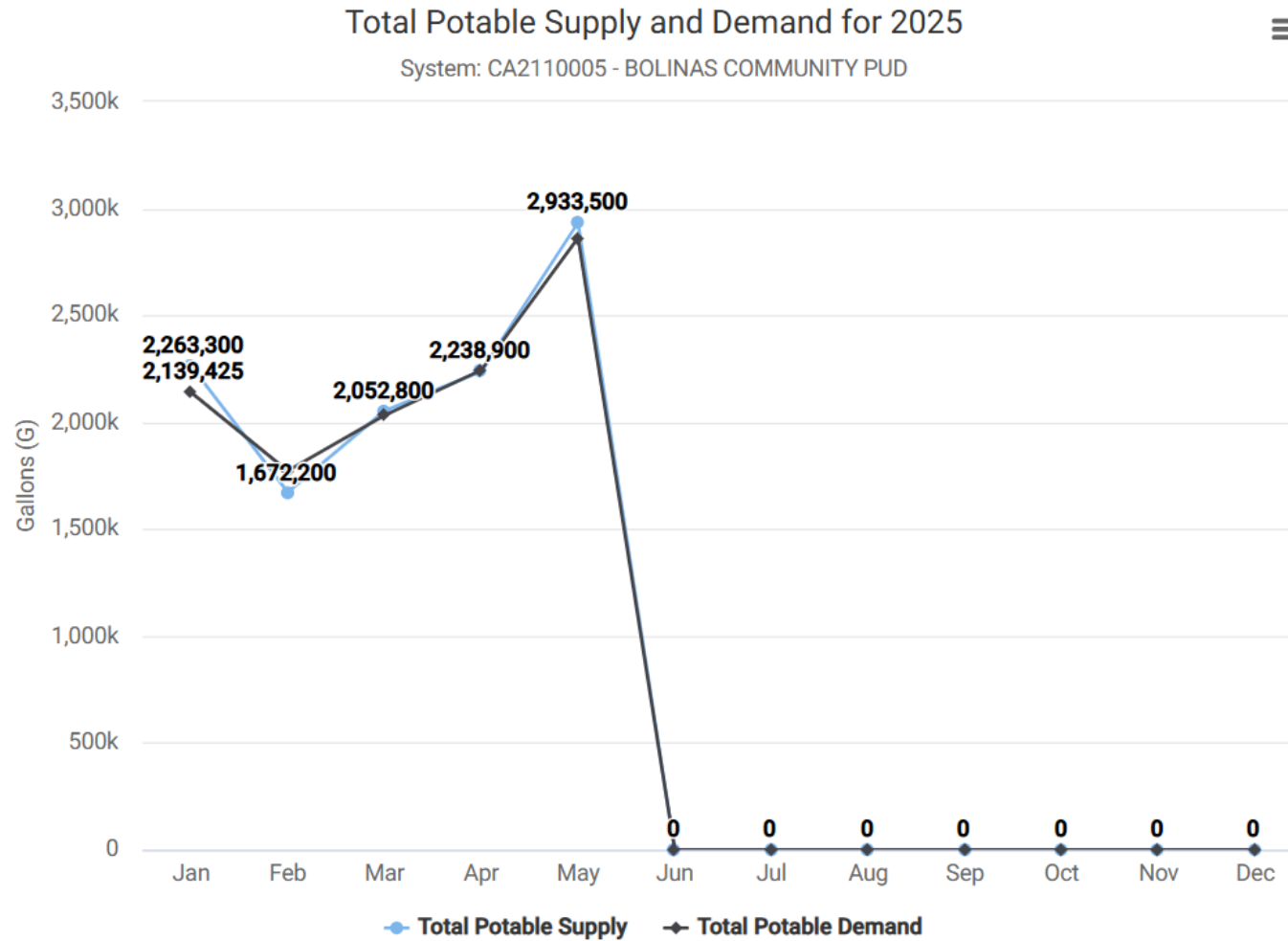


Average use per connection:

- May 2023 – 122 GPD
- May 2024 – 130 GPD
- May 2025 – 159 GPD

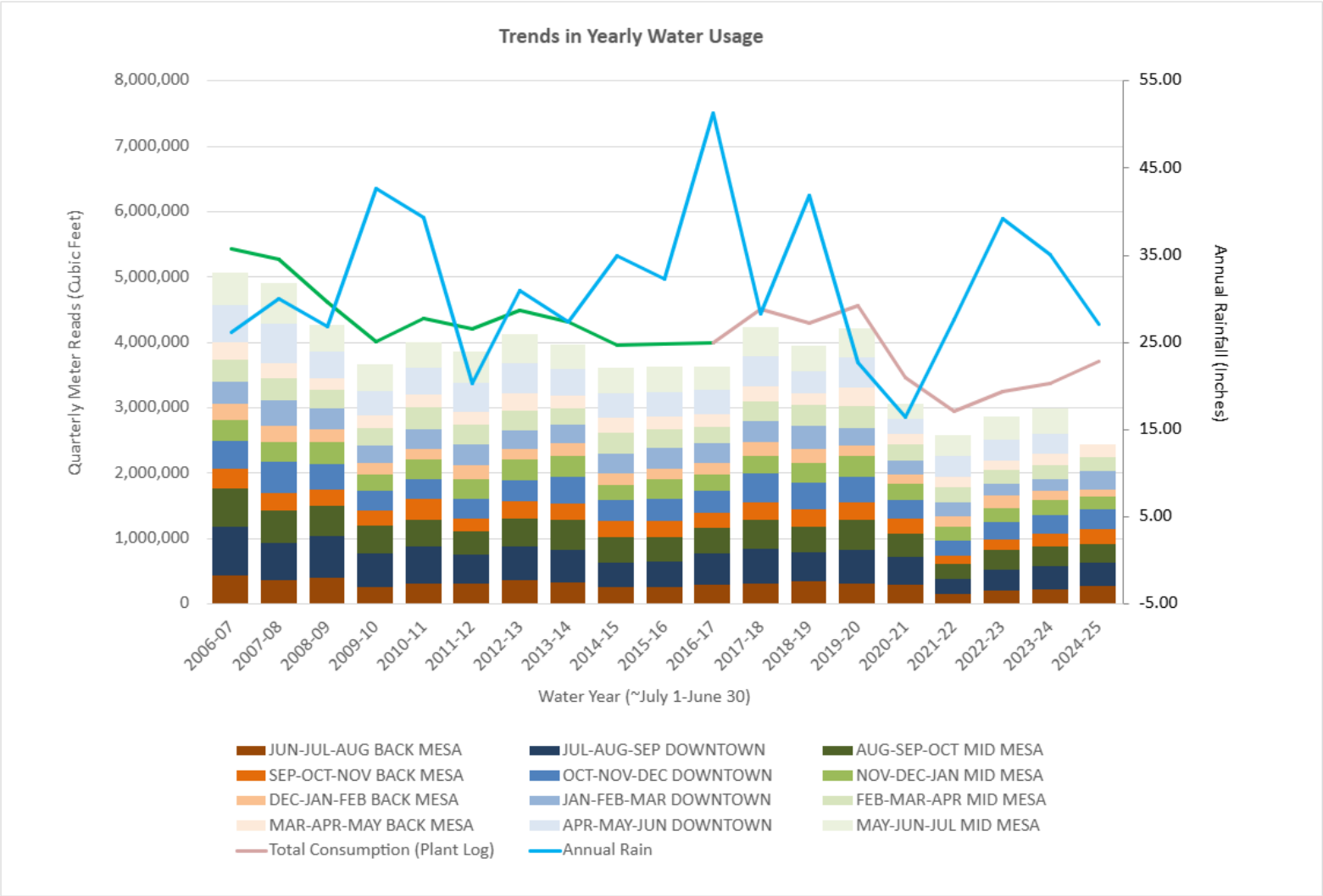
**22% increase per connection compared to last May**

# 2025 Water Usage Trends



# Annual Trends Since 2006

## Quarterly Water Usage through May 2025



This graph shows “Cumulative Quarterly Water Usage”, as measured by “Regional Quarterly Water Meter Reads”

Remember: at the beginning of each month staff reads all meters within 1 of 3 given regions:

- 1) BACK MESA
- 2) DOWNTOWN
- 3) MID MESA

Annual Rain Fall is plotted as a BLUE LINE

Town Consumption Estimates, based on the amount of water leaving the treatment plant daily is shown in PINK LINE.

GREEN LINE is an extension of pink line, which models consumption based on an absolute unaccounted for water loss of 437,856 CuFt (~10% loss)

# Reminder of what the Arroyo Hondo looked like in May

We were drawing from the  
lower impoundment.

Upper impoundment was filled  
with rocks



Lower impoundment  
was spilling



on 5/21/2025



# What the Arroyo Hondo looks like today...

We continue to draw from the lower impoundment very efficiently.

We were drawing at our plant max (118 gallons/min) and the lower was still spilling! Yay!

Upper impoundment: still filled!



Lower impoundment: still spilling



on 6/18/2025



Woodrat 2 still spilling at a “Drip Rate” and Woodrat 1 no longer spilling.



Woodrat 2 on 6/18/2025



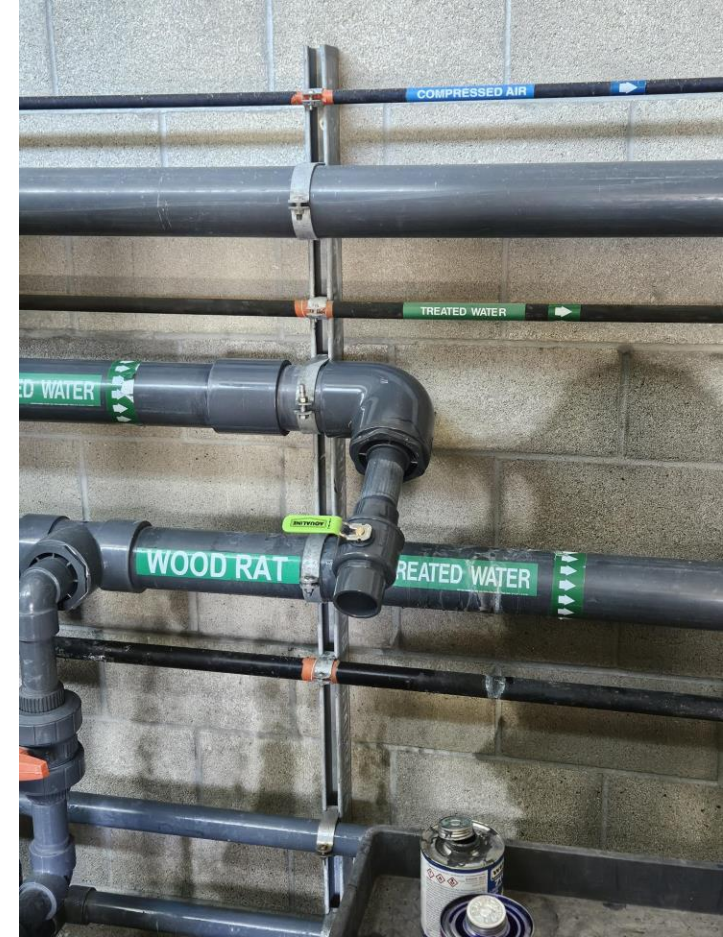
Woodrat 1 on 6/18/2025

## Operations Updates



# Operations Update (1 of 5): *LEAKS*

- Only minor leaks this past month!
  - One on the booster line (will be repaired tomorrow)
  - One on “circulation wall” at the plant (repaired Monday)



on 6/18/2025

# Operations Update (2 of 5): *Aerator on 1B*

- Aerator was not working this last month or so.
- Timer was bad and causing electrical interference.
- Timer was automated and designed to save power (though we didn't actually use it).
- Mesa Electric repaired Aerator on Pond 1B by removing timer.
- BODs are looking good!



on 6/18/2025



# Operations Update (3 of 5):

## *Azolla status on WR 1*



Woodrat 1 on 3/19/2025



Woodrat 1 on 5/19/2025



Woodrat 1 on 6/18/2025

- Aquatic Resource Management (ARM) did 3 days of removal in July 2024 (\$7,440).
- ARM did 2 days (14 hrs) of removal in January 2025 (\$5,640).
- Going forward, we were hoping to get them out 3 times a year (1 day/visit) for total of ~24 hrs and \$9K/year.
- ARM said not really feasible to do this due to mobilization—need to do 2 days per visit.
- ARM removed azolla on 06/04-06/05 (\$6,240).
- So total for the FY 2024/2025 was \$19,3220! (though probably closer to \$13,000/ 12 mo.).
- In the FY 2024/2025 we only used WR1 Reservoir for 5 days in Oct to supplement Arroyo Hondo source.



# Operations Update (4 of 5): *Well Projects*

- Well Projects are moving along through the construction phase!
- Weeks Drilling installed the pump at 31 Wharf
- We continued to prep the treatment site at Mesa Park for the RR Well
- We continue to have meetings with BCLT and Habitat for Humanity to coordinate design of the Well Project and the Housing Project.



Water tanks installed on Mesa Park site platforms with fencing





Well pump installed at 31 Wharf site



Well pump with temporary fencing

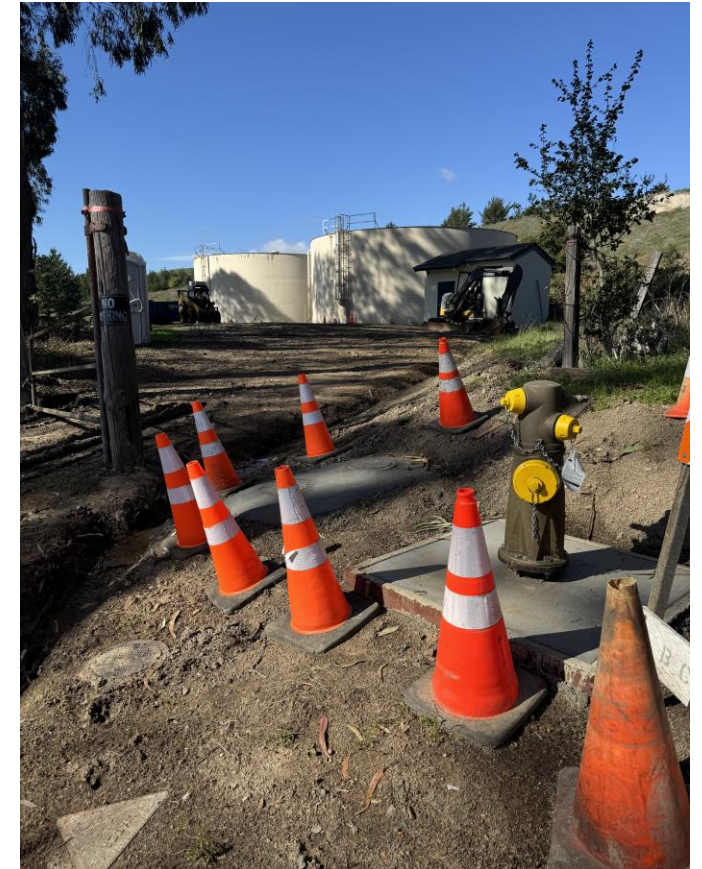




# Operations Update (5 of 5):

## *Tank-Site Pipeline Replacement project*

- We met with Engineer on May 30 to wrap up the project.
- Unfortunately, there is still electrical work that needs to be “cleaned-up” so we can read digital display in the booster pump house.
- After all work is finalized, I will present a special report summarizing total costs and closing out the project. Am very much hoping we can resolve this before the end of the FY 2024/2025.

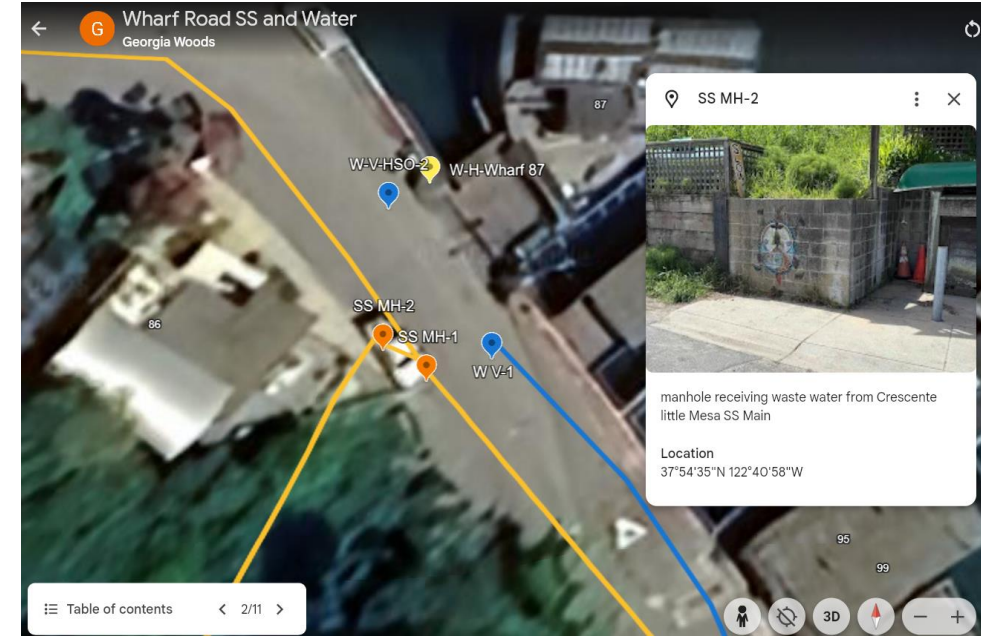


## Miscellaneous Updates



# Miscellaneous Update (1 of 3): *County Repair of Wharf Road*

- On June 2, Director Walker and I met with DPW Engineers to discuss their project to repair the road at #95 Wharf.
- The current plan is as follows:
  - County to undertake "temporary protective measure" between September and October (no planned drilling; no water/sewer shutdowns)
  - County to seek grant funds for more comprehensive project that will involve drilling
  - FY 25/26 BCPUD to seek engineering proposal for slip-lining and relocating water main inland
  - ~FY 26/27 BCPUD moves water main and slip-lines sewer
- After 26/27, County has tentative plans to pursue a FEMA funded project to more comprehensively repair the road for the long-term.



# Miscellaneous Update (2 of 3): *Automated Billing*

- A handful of eligible BCPUD staff and Board members (6 people total) have signed up for e-billing and paid their water bill online! The payments have been received in BCPUD's bank account. The process has been straightforward and Annie is excited to launch the online payment option to the public.
- Feedback from participating Board members?
  - Do you want to direct Staff to launch the program and solicit customers to sign up for online billing in July's outgoing bills and through other public outreach...
  - OR do you want this item to be agendaized at July meeting and e-billing to be launched in August or September?

The screenshot shows the homepage of the Bolinas Community PUD Online Bill & Payment Portal. At the top, there is a header with the text "BOLINAS COMMUNITY PUD" and a decorative image of birds on a wire. Below the header, there are three navigation links: "bulletin board", "more info", and "contact us". The main content area is divided into two columns. The left column contains a "Registered Users" section with a login form (Email and Password fields) and a "Sign In" button. Below the login form, there is a link for "Forgot your password?" and a "Register for online Billing Services" link. The right column contains a "Bulletin Board" section with a yellow background. It features a large heading "Welcome to the BOLINAS COMMUNITY PUD Online Bill & Payment Portal!" and a subheading "An Easy & Convenient Way to View and Pay Your Bill Online". Below this, there is a green banner that reads "GO PAPERLESS!! SIGN UP FOR ONLINE BILLING SERVICES AND HAVE INSTANT ACCESS TO YOUR ACCOUNT INFORMATION 24/7". At the bottom of the bulletin board, there is a purple link "To make a Bolinas Community PUD bill payment (even if you have not registered):" followed by three bullet points: "Go to bcpud.viewmybill.net (or call 855-483-5729 with company ID 9492411 and your account number.)", "Under the Unregistered Users heading, click where it says 'Click Here to pay your bill.'", and "This will take you to the SOFTtelPay payment system where you will enter your account number, payment amount, and credit card information."

**BOLINAS COMMUNITY PUD**

[bulletin board](#) [more info](#) [contact us](#)

**Registered Users**  
Login Email:   
Password:    
[Forgot your password?](#)  
[Register](#) for online Billing Services.

**Unregistered Users**  
[Click Here](#) to pay your bill.

**Bulletin Board**

**Welcome to the  
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# Miscellaneous Update (3 of 3):

*Update in our communications to the public regarding encroachment into the right of way and directing public to not install mailboxes in the ROW*

- As the Board directed at last month's meeting, BCPUD staff prepared another outgoing message regarding the ROW and emphasized mailboxes this time.



## **PUBLIC NOTICE: Mailbox Placement in Public Road Rights of Way on the Gridded Mesa**

The Bolinas Community Public Utility District (BCPUD) reminds all residents and property owners on the gridded Mesa that **BCPUD approval is required before making any changes to the right of way adjacent to public roads. This includes the placement of mailboxes.**

### **Understanding the Right of Way**

The right of way is a legally designated area that is used for utilities, drainage, road maintenance, and emergency access along public roads. The width of the right of way varies and may extend beyond the visible roadway. If BCPUD must access the right of way to perform work, unapproved obstructions may be removed without notice. The cost of removal and any necessary restoration will be the responsibility of the property owner.

### **Recent Mailbox Issue**

BCPUD staff are aware that residents may be receiving conflicting messaging from USPS personnel regarding mailbox placement; while mail carriers may prefer that mailboxes are located so that mail can be delivered from inside their vehicle, meeting this request often results in mailboxes being mounted in the public right of way.

### **Existing Obstructions In the Right of Way**

Many properties on the gridded Mesa have existing obstructions in the right of way (for example, fences), which make it challenging for residents to locate their mailbox out of the right of way. In these cases, residents may wish to embed their mailbox within their fence or add their mailbox to an existing mailbox cluster.

### **Preventing Damage to Underground Utilities**

Before any digging or excavation, contact USA North 811 by dialing 8-1-1. This is a critical step to prevent accidental damage to underground utility lines. Unauthorized alterations can impact underground water infrastructure, cause service disruptions or contamination risks, and may pose significant safety hazards, including the potential to strike buried gas, electric, or communication lines.

*For more information, please refer to Ordinance 30, which outlines the rules and procedures governing the public right of way network on the gridded Mesa. Questions or requests for approval may be directed to the BCPUD at 415-868-1224 or [bcpud@bcpud.org](mailto:bcpud@bcpud.org). Thank you for your cooperation!*