

BOLINAS COMMUNITY PUBLIC UTILITY DISTRICT

BCPUD

BOX 390

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415 868 1224



MEMORANDUM

TO:	Board of BCPUD Directors
FROM:	Georgia Woods, General Manager
RE:	<i>ITEM #8: Review & Approve Submission and Certification of the Sanitary Sewer System Management Plan (SSMP) Audit Report</i>
DATE:	January 21, 2026

Purpose

This memo transmits the 2022–2025 Sanitary Sewer System Management Plan (SSMP) Audit Report for Board review and approval. Upon Board approval, the report will be certified by the Legally Responsible Official (LRO) and submitted to the California Integrated Water Quality System (CIWQS) by the required deadline of February 2, 2026.

Background

State Water Resources Control Board General Order WQ 2022-0103-DWQ requires sanitary sewer system agencies to complete and submit an SSMP Audit every three years. The attached audit evaluates BCPUD's compliance with all SSMP elements, assesses system performance for the period August 3, 2022 – August 2, 2025, and incorporates operator and administrative input consistent with the updated General Order.

The audit identifies strengths, documents areas requiring improvement, and includes a Corrective Action Plan with targeted updates scheduled for completion by August 2026. The audit has been prepared in the required format and includes certification language for the LRO's signature ahead of CIWQS submission.

Action Requested

Board approval of the 2022–2025 SSMP Audit Report and authorization for the General Manager (LRO) to certify and submit the report to CIWQS by February 2, 2026.