

BOLINAS COMMUNITY PUBLIC UTILITY DISTRICT

BCPUD BOX 390 270 ELM ROAD BOLINAS CALIFORNIA 94924 415 868 1224



DRAFT BCPUD Regular Meeting of the Board of Directors

Wednesday, August 19, 2026

BCPUD Office

270 Elm Rd, Bolinas CA 94924

6:00PM

Link to Meeting Video: <https://www.youtube.com/watch?v=69r0-jNuBZg>

- Call meeting to order
- Roll (present: J. Siedman, K. Walker; A. Alexander Green; G. Godino; absent: K. McElroy)
- Community expression
- Consider amending order of agenda items - GM Woods requests to move Item 10 to the top of the agenda.

ACTION ITEMS

PUBLIC HEARINGS, RECEIPTS & NOTICES

1. None

SPECIAL REPORTS OR UPDATES—Action Requested

2. None

EMPLOYMENT & RELATED APPROVALS

10. Temporary Part-Time Supervisory Support for Water and Wastewater Operations, Staff Development, and Standard Operating Procedure Development – Richard Perez **(2:16)**

Motion to appoint Mr. Perez in the described role.

A. Alexander Green / G. Godino

All in favor to approve appointment.

CONTRACTED WORK, RELATED RESOLUTIONS & APPROVALS

3. Proposals for QuickBooks Online Migration and Financial Management Support Services – Chavira Consulting Services and Maze & Associates **(12:01)** GM Woods advises that BCPUD continue to work with Maze as bookkeepers, and accept Chavira Consulting's proposal

Motion to authorize GM Woods to enter into contract with Chavira Consulting Services.

K. Walker / G. Godino

All in favor to approve proposal.

4. Proposals for Environmental Compliance Services Required Under the Governor's Emergency Proclamation for Hazardous Tree Removal Along the Bolinas Mesa Pedestrian and Bicycle Path – Vollmar Natural Lands Consulting and ALTA Archaeological Consulting **(15:50)** GM Woods explains that this proposal involves roughly \$20K of permitting work; BCPUD does not have the money to undertake tree removal and will need to secure funds to make this investment worthwhile (roadside tree removal project cost approximately \$250K).

Director Godino asks about timeline for completing work; GM Woods explains the project timing will need to take butterfly wintering into account. Director Walker asks if the proposals can identify the costs associated with each phase of work, and if the ALTA proposal can include time & materials and hourly rate (or fixed fee). Cassie Pinnell is present from Vollmar to answer questions and explain the purpose and timing of each proposal (ALTA establishes appropriate treatment of any archaeological finds on-site; Vollmar ensures compliance with California environmental laws). The Emergency Proclamation requires project to start by October 15, 2026, unless there is compelling argument for delay.

Motion to approve proposals with Director Walker's requested specifications.

K. Walker / G. Godino

All in favor to approve proposals.

5. Proposal for Comprehensive Engineering Assessment of the Bolinas Groin and Associated Seawall – Moffatt & Nichol **(48:40)**

Motion to approve proposal.

A. Alexander Green / K. Walker

All in favor to approve proposal.

DISTRICT ISSUED PERMIT & APPROVALS

6. Limited Water Use Permit Application - 30 Mesa (Trattner) **(1:11:31)**

Motion to institute an LWUP of 2700 cubic feet per quarter

A. Alexander Green / K. Walker

All in favor to institute LWUP.

7. Leak Relief – 275 Mesa (Niman) **(1:13:35)**

Motion to grant 90% leak relief

A. Alexander Green / K. Walker

All in favor to grant 90% relief.

BUDGETARY/FINANCIAL RESOLUTIONS & APPROVALS

8. Review and Consideration of Amendments to Directors Pay – Ordinance 2026-1 **(1:38:50)**
Directors are in agreement to raise monthly pay to \$350 and increase with CPI going forward. Ordinance will retroactively take effect July 1; first reading will be at September meeting; second reading in October; Ordinance will be executed 30 days later (mid-November).

LEGISLATIVE & GOVERNANCE RESOLUTIONS & APPROVALS

9. None

EMPLOYMENT & RELATED APPROVALS

10. Temporary Part-Time Supervisory Support for Water and Wastewater Operations, Staff Development, and Standard Operating Procedure Development – Richard Perez **(already addressed)**
11. Temporary Part-Time Continued Hydrogeological Support for Ongoing District Projects – Rob Gailey **(1:53:30)**
12. Part-Time Resource Recovery Facility Worker – Andrew Kleinberg **(1:58:52)**

13. Approval of the Indemnity Agreement with Stinson Water for the interim part-time services provided by Andrew Spalding **(2:00:54)**

Motion to approve indemnity agreement.

A. Alexander Green / K. Walker

All in favor to approve agreement.

DISCUSSION ITEMS

14. MANAGER'S UPDATE (2:05:41)

- STATUS OF BCPUD's WATER SUPPLIES
 - a. Arroyo Hondo
 - b. Reservoirs
 - c. Leaks
- OPERATIONS UPDATE
- Well Project Update
- Automated Meter Pilot Update
- Stinson Water/BCPUD Wastewater Feasibility Study
- Septic Drainage Projects in the Works
- Employee Hiring Updates
- District Database and Operational Dashboard
- GOVERNANCE UPDATES
 - a. None
- MEETINGS/WEBINARS ATTENDED
 - a. Stinson Beach Water District Board Meeting
- MISCELLANEOUS UPDATES
 - a. 100 Brighton Seawall Project Update and Contact Information
 - b. Online Billing Enrollee Numbers (118 participants)
 - c. November Election & Committee Assignments
 - d. Other

SPECIAL REPORTS OR UPDATES—No Action Requested

15. Resource Recovery Update—Marin BioMass, New Hire **(2:31:20)**
16. Electrification Committee—Designation of Committee Members **(2:32:56)** Committee has been formed – Rob Gailey is committee lead, Sharon Tonsky, Chris Brahm, Peter Gleckler and Roseanne Lavoy are the other committee members.

POTENTIAL FOR COMMITTEE UPDATES (non-bolded items not up for discussion)

AD-HOC COMMITTEE UPDATES

17. Building Ad-Hoc Committee
18. Canyon Road Ad-Hoc Committee
19. Bike Path Ad-Hoc Committee
- 20. Electrification Committee (see item 16)**

STANDING COMMITTEE UPDATES (none)

21. Personnel Committee
22. Finance Committee
23. Legal Committee
24. Mesa Septic, Flood Control and Roads Committee

MEETING CLOSING

APPROVAL OF MINUTES (2:34:34)

25. Regular Meeting – July 15, 2026

Motion to approve minutes

A. Alexander Green/K. Walker

All in favor to approve minutes.

Director Walker asks about stakeholder meeting regarding beachfront garbage enclosures – GM Woods confirms that this meeting is scheduled for Friday, August 28th.

APPROVAL OF WARRANTS (2:37:51)

26. June 1 – 30, 2026

Motion to approve warrants **(2:54:44)**

A. Alexander Green / K. Walker

All in favor to approve warrants.

- Incoming Correspondence
- Materials to be signed by Board Members
- Future Agenda Items – beachfront garbage; Ordinance on Director pay; Canyon Rd update
- Next Meeting Date – September 16, 2026
- Adjournment – 8:41PM