SCOPE OF WORK & FEE SCHEDULE

Services:

This scope of work outlines the proposed tasks that Zanjero, Inc. will provide to Bolinas Community Public Utility District (BCPUD) through January 31, 2027. The tasks described here are focused on the Water Year 2026 water rights filings with the State Water Resources Control Board (SWRCB) for BCPUD's six licensed water rights, and on the measurement methodology required under SB 88 and the revised Water Measurement Regulation, both of which are due to the SWRCB on or before January 31, 2027.

Task 1: Water Year 2026 SWRCB Water Rights Filings

Zanjero will work with BCPUD to complete the Water Year 2026 water rights filings for BCPUD's six licensed water rights (A004881, A009745, A019571, A025372, A025685, and A025722) that are due to the SWRCB on or before January 31, 2027. In this task, Zanjero will:

- Coordinate data collection and review prior water rights reporting
- Review regulatory requirements for filings and ensure that BCPUD will be in compliance
- Prepare water conservation reporting following the approach used for prior filings
- Prepare the measurement data files submitted with the reports
- Prepare draft water rights reports for review by BCPUD Staff
- Finalize reports and electronically submit reports on behalf of BCPUD by January 31, 2027.

Task 2: Measurement Methodology

Zanjero will prepare the measurement methodology document for BCPUD's six licensed water rights that is required under SB 88 and the revised Water Measurement Regulation and is due to the SWRCB on or before January 31, 2027. In this task, Zanjero will:

- Review the SB 88 measurement and reporting requirements, including the February 2026 revisions, and BCPUD's devices, methods, and prior reporting
- Prepare the measurement methodology document, including devices and methods, calculations, and allocation of diversions among water rights
- Summarize the measurement and reporting changes relevant to BCPUD and recommended actions to remain in compliance
- Coordinate review and certification of the methodology by a qualified individual
- Prepare draft methodology for review by BCPUD Staff
- Finalize and electronically submit the methodology on behalf of BCPUD by January 31, 2027.

Proposed Budget

Zanjero will work on this project on a time and materials basis at our standard 2026 billable rates. Costs to complete work under this proposal will not exceed $4,000, assuming adequately available data, timely input and review by BCPUD, and a consistent scope. While specific tasks are outlined in this scope, the project is expected to be managed to the total budget.

Year 2026 Hourly Billing Rates and Job Classifications

Title	Rate ($/hour)
Principal	350
Strategic Advisor	310
Managing Planner/Engineer	280
Senior Planner/Engineer	250
Planner/Engineer	230
Senior Communications Specialist	240
Communications Specialist	215
Analyst	160
Administrative	140